

RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)

Second Meeting of the Academic Council

Date: October 25, 2014 Saturday

Time: 10 am - 1 pm

Venue: Conference Hall, RBS, Kakkanad

AGENDA

Item No.	Item
	Remarks by the Chairman
2.1	Minutes of the meeting of Academic Council held on 26.7.2014 & discussion on items arising out of the minutes.
2.2	<i>Admissions 2015:</i> 2.2.1 Presentation of admission committee on admissions 2015-16. 2.2.2 Formal procedures with EDCIL, ICCR and AICTE in admitting foreign national students in academic programmes
2.3	<i>Curriculum revision:</i> 2.3.1 Redesigning of all programmes based on Graduate Attributes for meeting international standards in higher education 2.3.2 Implementation of Electives for PG programmes and CBCS for UG programmes
2.4	<i>International Tie ups:</i> More MoUs with Universities abroad
2.5	<i>Application for UGC schemes:</i> Committee for promptly applying for UGC grant schemes applicable for the college
	Any other item - with the consent of the chair.

RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)

MINUTES OF SECOND ACADEMIC COUNCIL MEETING

Date: 25th October 2014

Time: 10 am- 12.30 pm

Venue: Conference Hall, RBS, Kakkanad

The second meeting of the Academic Council was held on 25th October 2014, from 10 am to 12.30 pm at Conference Hall in RBS, in the Valley campus of Rajagiri College of Social Sciences at Kakkanad. Since the names of the nominees from Mahatma Gandhi University have not been received, the meeting was held as an internal meeting of the Council.

The meeting began with a silent prayer.

Introductory remarks by Chairman

The Chairman welcomed the members and briefly informed about the progress of the institution under autonomy, in spite of the delay in receiving it. He placed on record the Council's appreciation for the contributions of the faculty members and administrative staff in helping the institution in this endeavour.

After this, the Agenda was taken up for discussion.

AC 2.1 - To confirm the minutes of the first meeting of the Academic Council held on 26.7.2014 and to note the action taken

AC 2.1.1 The minutes of the previous meeting of the Council held on 26.7.2014 was read out by the member secretary. The Council took note of the actions taken on the resolutions taken and unanimously resolved to pass the minutes.

AC 2.1.2 As per the resolution of the previous Academic Council (AC 1.8.1) on new academic programmes in 2015-16, Dr. Fr. M. K. Joseph, member of expert committee for identifying new programmes, briefed on the programmes shortlisted by the committee. The suggested programmes were, MPhil in Social Work, B Com and Certificate Course in English. It was resolved to expand the committee by nominating Dr. Rosemary Varghese, Dr. Minimol M. C., Prof. George and Fr. Saju M. D. as members to work on the programme details including syllabus. The Council also asked the

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committee to present the programme structure and syllabi in the subsequent Council meeting.

- AC 2.1.3** As per the resolution of the previous Academic Council (AC 1.1.3) for admitting foreign nationals in the academic programmes, Prof. George Joseph briefed on the formal procedures in getting students from abroad which includes registering with EDCIL, under the ministry of Human Resource Development. Together with this, the college also has to apply to AICTE for inclusion of the institution under the list of eligible institutions for admitting foreign nationals and Persons of Indian Origin (PIO) card holders for MBA, MHRM and MCA programmes on supernumerary basis. He also spoke about collaborating with Indian Council for Cultural Relations (ICCR), which provides scholarships for foreign nationals in pursuing their studies in India. The Council unanimously resolved to approve the proposal for registering with EDCIL, collaborating with ICCR and applying to AICTE for inclusion of the institution under the list of eligible institutions for foreign national/PIO admissions.

AC 2.2 - Admission procedures 2015-16

- AC 2.2.1** Prof. George Joseph presented the admission plan and procedures and the timeline for 2015 admissions. Admission process of MBA and MHRM has already been started. For all other programmes a common notification will be issued in March 2015. Admission process will be completed by the end of April and classes will begin by June 2015. The Council resolved to ratify the actions taken for the admissions 2015-16.

AC 2.3 - Curriculum Revision

The Chairman made a briefing on the need for meeting the international standards in higher education. For meeting such standards, get international accreditation and equivalence for the academic programmes of the college with that of reputed universities abroad, the curriculum of each programme need to be redesigned in terms of graduate attributes and learning outcomes.

- A.C. 2.3.1** The Council resolved to approve the proposal for redesigning the academic programmes based on Graduate Attributes for meeting international standards in higher education. Prof. Harish B. was given the responsibility of giving assistance to the faculty members in developing assessment rubrics for assessing learning outcomes.

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AC 2.3.2 The Chairman also briefed on the curriculum revision workshops going on in the college and proposed the system of electives/specializations for all PG programmes and CBCS for UG programmes.

The Council resolved to implement elective/specialization system for all PG programmes and CBCS system for UG programmes of the college.

AC 2.4 - International Tie ups

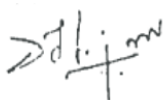
In connection with the suggestion put forward by the Governing Council during its first meeting held on 5th July 2014 (GC 1.6.2) the Chairman informed the Council regarding the status of the MoUs the college had signed with universities abroad. He explained that these MoUs need to be restated and revived as agreements with Rajagiri College of Social Sciences so that each department can explore further collaboration possibilities. In addition, the cordial relations of the college with many universities abroad need to be translated into concrete MoUs. This academic year, the college is expecting international delegates from more than eight universities for DYUTI 2015, the biennial international conference of the social work department, which will be held from 7th to 9th January 2015.

AC 2.4.1 The Council resolved to approve the proposal regarding the signing of MoUs with the different international universities during the DYUTI conference. It was suggested to place emphasis on a two way exchanges of faculty and students. The Council entrusted the Principal to constitute a committee for making detailed plan of signing of MoU meetings.

AC 2.5 - Application for UGC grants for promoting excellence

AC 2.5.1 The Council resolved to approve applying for UGC grants for promoting excellence. Dr. Anish K. R. and Prof. Nycil Romis Thomas will be coordinating documentation and application process for such grants.

The meeting ended with a vote of thanks to the Chair.



Fr. Saju M. D.

Member Secretary



Joseph I. Injodey PhD

Chairman