

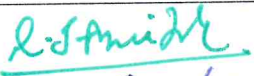


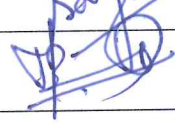



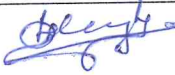
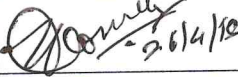
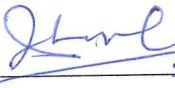



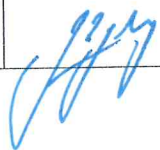
Agenda for the fourth meeting of the second Academic Council at 11.00 am on 26th April, 2018 (Thursday) at RBS Board Room

1. Confirmation of the minutes of the previous meeting held on 29th August 2017
2. Action Taken Report
3. Reporting
4. Presentation of minutes of meetings of various Board of Studies by the Chairpersons and revision in the syllabi of:
5. Nomination of two teachers each to Board of Studies of Commerce & Psychology by the Academic Council.
6. Conduct of supplementary examinations
7. Marginal increase of seats for UG & PG programmes
8. Other items admitted by the Chair.

B. J. Joseph

**Binoy Joseph Ph.D
Principal & Chairman**

Minutes of the fourth meeting of the 2nd Academic Council held at Rajagiri College of Social Sciences (Autonomous), Kakkanad Campus at 11.00 AM on Thursday, 26th April 2018.

Members Present		
01	Dr. Binoy Joseph	
02	Dr. Anilkumar K.	
03	Dr. Joji Alex N.	Leave
04	Dr. Anish K R	Leave
05	Dr. Baby M D	
06	Dr. Bindiya M Varghese	
07	Dr. Veeva Mathew	
08	Dr. Manoj Mathew	 26/4/18
09	Dr. Sr. Lizy P J	
10	Dr. Joseph K X	
11	Dr. K Poullose Jacob	Leave
12	Dr. Sam Thomas	Leave
13	Prof. Keith Gomez	 26/4/18
14	Dr. (Fr.) Johnson X Palackappillil CMI	 26/4/18
15	Dr. S P Sudheer	Leave
16	Prof. Jogy Alex	
17	Dr. Tomy Joseph	
18	Fr. (Dr.) Saju M D	Leave
19	Rev. Fr. Dr. Mathew Vattathara CMI	
20	Dr. Joseph I Injodey	

Minutes of the fourth meeting of the second Academic Council of Rajagiri College of Social Sciences (Autonomous) held at 11.00 AM on 26th April 2018 (Thursday) at the Board Room of Rajagiri Business School, Rajagiri Valley, Kakkanad, Kochi-682039

Members Present

1. Dr. Binoy Joseph	Chairman
2. Dr. Anilkumar K.	Member
3. Dr. Baby M D	Member
4. Dr. Bindiya M. Varghese	Member
5. Dr. Veeva Mathew	Member
6. Dr. Manoj Mathew	Member
7. Dr. Sr. Lizy P J	Member
8. Dr. Joseph K X	Member
9. Prof. Keith Gomez	Member
10. Fr. (Dr.) Johnson X Palackappillil CMI	Member
11. Prof. Jogy Alex	MG University Nominee
12. Dr. Tomy Joseph	MG University Nominee

Special Invitees

1. Fr. (Dr.) Mathew Vattathara CMI
2. Dr. Joseph I. Injodey

Leave of Absence

1. Dr. Joji Alex N.
2. Dr. Anish K R
3. Dr. K Poullose Jacob
4. Dr. Sam Thomas
5. Dr. S P Sudheer
6. Fr. (Dr.) Saju M D

The meeting started with a silent prayer

Welcome

Dr. Binoy Joseph, Chairman, extended a warm welcome to the members of the Academic Council who attended the meeting.

After this, the agenda was taken up for discussion.

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Item: AC No. 2. 4/1 Confirmation of the minutes of the previous meeting.

The Chairman presented the minutes of the previous meeting held on 29th August 2017 and the action taken thereon.

Prof. Keith Gomez proposed to approve the minutes and as the members found no issues which needed to be resolved, the minutes of the previous meeting held on 29-08-2017 were passed unanimously.

Item: AC No. 2. 4/2 Action taken Report

The Chairman explained the action taken on the resolutions of the previous meeting.

The members expressed satisfaction over the action taken report.

Item: AC No : 2. 4/3 Reporting of activities

The Chairman reported the major academic activities of the College after the last meeting.

The members of the Academic Council noted the matters reported in the meeting.

Item: AC No.: 2. 4/4 Approval of minutes of the meetings of various Board of Studies

The Chairman of the Academic Council invited the Chairpersons of the Board of Studies of the respective programmes to explain the recommendations made in the last meeting of Board of Studies.

Item: AC No.: 2. 4/4.1

In the absence of the Chairperson of Board of Studies of Business Administration, Dr. Veeva Mathew, Assistant Professor presented the minutes of last meeting of BOS.

Dr. Veeva Mathew explained the major areas of the syllabus revision proposed to be effective from 2019-2020 onwards.

After detailed deliberation it was resolved to approve the minutes of BOS and revision effected in the syllabus. The revised syllabus shall be implemented with effect from 2019-2020 onwards.

Item: AC No.: 2. 4/4.2

The Chairman of Board of Studies (HRM) Dr. Anilkumar. K presented the minutes of the last two meetings and explained the necessity for revamping the existing syllabus of MHRM programme to enhance the employability of the students. The revision in the scheme and syllabus was made as per the existing structure of MHRM programme of the MG University.

After considering the views expressed by members in the meeting, the Academic Council resolved to approve the recommendations made by the BOS. It was also resolved to implement the syllabus revision from the academic year 2019-2020.

Item: AC No. 2. 4/4.3

The Chairperson of the Board of Studies of Library & Information Science Dr. Baby M D presented the minutes of the last two meetings before the members. It was explained that MG University granted permission to follow the scheme and syllabus of the University for BLISc and MLISc of the College from the academic year 2018-2019.

The BOS has recommended to change the minimum eligibility for admission to MLISc. programme from 45% to 50% of marks (with usual relaxation as per MG University norms to the SEBC, OEC & SC/ST community in the qualifying examinations recognized by MG University. This is because the minimum for a pass prescribed by MG University in each course of the BLISc programme is 50% marks.

The recommendations of BOS to start M.Phil programme and PG Diploma programmes in Digital Libraries, Information Library and Professional Education were also explained.

The Academic Council discussed the details given by the Chairperson including the enhancement of minimum eligibility to 50% of marks in BLISc admission to MLISc programme and resolved to approve the recommendations made by the BOS. Also resolved to entrust the BOS to prepare the syllabi of the proposed programmes and report the feasibility of the proposed new programmes to the next Academic Council.

Item: AC No. 2. 4/4.4

The Chairperson of the Board of Studies of Computer Science, Dr. Binu M. Varghese read out the minutes of the previous two meetings and explained the revision made in the syllabus of MCA programme effective from 2019-2020.

The Chairperson has also emphasized the need to introduce the following two new M.Sc. programmes from 2019-20 onwards:

- (a) M.Sc. Applied Information Security / Cyber Forensic
- (b) M.Sc. Data Analytics

She also sought the approval of the Academic Council for the

- (a) Admission of lapsed seats in the second year of MCA programme
- (b) Addition of supernumerary seats to the existing MCA programme to the second year students (who have completed Bachelor's degree of minimum 3 years duration in BCA, B.Sc. (IT / Computer Science) with Mathematics as a course at 10+2 level or at graduate level shall be eligible for admission to second year MCA programme up to a maximum of **20% of "Approved Intake"** which shall be over and above, supernumerary to the "Approved Intake", plus the unfilled vacancies of first year as per the Approval Process Handbook 2018-19") and
- (c) The permanent increase of existing 45 seats to 60 seats to the MCA programme as approved by the AICTE.

To explore the possibility of starting a Research Centre in the Computer Science Department with M.Phil / Ph.D programmes, a discussion took place.

After deliberation, the Academic Council resolved to approve the minutes of previous meetings and revision effected in the syllabus of MCA programme with effect from 2019-20 onwards. Also resolved to approve:

- (a) the introduction of new programmes and suggested the following:
 - (i) conduct a feasibility study of the proposed programmes and submit a report in the next Academic Council,
 - (ii) check the pattern of nomenclature of UGC for introduction of new programmes,
 - (iii) check if there is any overlapping of courses in the programmes with that of similar natured programmes offered by technical bodies or other academic institutions.
 - (iv) check whether eligibility criteria for admission to M.Sc programmes shall be at par with M.Sc Computer Science of MG University. Also take steps to NBA accreditation for MCA programme of the College.

Item: AC No. 2. 4/4.5

As the Chairperson of the Board of Studies, Psychology, could not attend the meeting, the Chairman of the Academic Council presented the minutes of the last meeting of BOS held on 19-04-2018.

The Academic Council resolved to approve the minutes of BOS Psychology and list of examiners recommended by them.

The members of the Academic Council recommended to include list of standard text books and references of recent publications.

Item: AC No. 2. 4/4.6

In the absence of the Chairperson of Board of Studies – Social Work, Sr. (Dr.) Lizy P J presented the minutes of the last meeting held on 13-04-2018. She explained that the revised syllabus of MSW programme submitted to MG University in August 2017 was rejected by the University stating that there is considerable difference in the allotment of marks for internal and external evaluation in the ratio of 40:60 instead of 25:75, which is in practice in the University system. The Internal – External evaluation @ 40:60 was submitted as per the last syllabus which was approved by the MG University in 2016. It was also explained that the revised syllabus of MSW was prepared considering the special characteristics and specialized nature of the programme on developing skills to enable the students to be successful to carry out a task / job.

Hence, she requested to submit the same to the University with a prayer to re-consider the decision. Since, the MSW programme was not considered as a professional one, the University may also be requested to include the same as professional course at par with MBA / MHRM programmes.

After considering the details, the University Nominee has opined that the scheme of examination of a particular programme approved by the University will be similar in all affiliated college and hence, the existing scheme shall not be altered. For considering the status of MSW programme as a professional one, the same shall be represented to University with its specialities.

The verdict of the Hon. High Court of Kerala on submission of syllabus revision to University (WP (C) No.16733/2017) was also pointed out.

The Academic Council resolved to request the University to reconsider the earlier decision and to include the MSW programme as a professional course considering the specialized nature and characteristics of MSW programme, retaining the Internal – External ratio at par with MBA / HRM programmes. It was also resolved to continue the existing scheme & syllabus of MSW programme for the 2018 admission also.

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Item: AC No. 2. 4/5 Nomination of two teachers each to Board of Studies of Commerce & Psychology by the Academic Council.

As per section 109 (2) (c) of MG University Act 1985(Amended) two experts in the subject from outside the college are to be nominated by the Academic Council of the College to the Board of Studies of each programme.

The Chairman of the Academic Council presented a panel of subject experts as given below to the Board of Studies of Psychology and Commerce:

- Psychology:
- 1) Dr. H. Sylaja
Associate Professor & Head, Dept. of Psychology
Sree Sankaracharya University for Sanskrit,
Kalady, Ernakulam
Mob.: 9387058048, Email: sylasurash@gmail.com
 - 2) Dr. Varghese Paul K.,
Dept. of Psychology,
Prajyothi Niketan College, Pudukad, Thrissur -680301
Mobile: 9847176666, Email: vppsy2003@gmail.com
- Commerce:
- 1) Dr. Thomas Paul Kattookaren
Associate Professor and Head,
P.G & Research Dept. of Commerce,
St. Thomas College, (Autonomous)
Thrissur-680001
Mob: 9446622342
Email: thomascommerce@gmail.com
 - 2) Dr. E. Murali
Associate Professor, Dept. of Commerce
Govt. College, Kuttanelloor, Thrissur-680014
Mob-9447069534, E-mail: monappillymurali@gmail.com

The Academic Council considered the proposal and resolved to approve the same.

Item: AC No. 2. 4/6 Conduct of supplementary examinations

The verdict of the Hon. High Court of Kerala in WP (C) No.7102 of 2018 filed by seven students of the College was also presented, wherein the College (4th Respondent) was directed to submit the proposed amendment to the Manual of Examination based on the decision taken by its Academic Council before the 1st Respondent (MG University) for its remarks and modifications within one week from the date of receipt of a certified copy of the judgment.

On receipt of such a proposal the Syndicate of the University or if found necessary, the VC of the University, in exercise of his powers under Sub-section (17) of Section 10 of the Act shall take an appropriate decision in the matter and communicate the same to the 4th Respondent College, as expeditiously as possible, at any rate, within a period of thirty days from the date of receipt of such proposal.

The matter was discussed in detail and most of the members expressed their views to make necessary provision in the regulations and in the Manual of Examination of the College to conduct SAY / supplementary examinations to:

- (a) fifth and sixth semester of three year UG programmes
- (b) fifth and sixth semester of three year PG programmes
- (c) third and fourth semesters of two year PG programmes

and forward the same to the MG University for further appropriate decision in the matter.

The Nominees of the University have expressed their dissent in the meeting to the conduct of supplementary examinations except for the fifth semester of UG programmes as this was not in conformity with the regulations for the conduct of supplementary examinations for semester programmes of both UG and PG.

Item: AC No. 2. 4/7 Marginal increase of seats for UG & PG programmes

The Academic Council resolved to recommend to the University for granting marginal increase of seats @ 25% to both UG & PG (except MBA / MCA) programmes during 2018-19.

Item: AC No. 2. 4/8 Other items approved by the Chair.

- (a) Admission to UG programmes during 2018-19.

The Chairman reported that the admission schedule of UG programmes during 2018-19 shall be at par with the guidelines issued by MG University.

- (b) Readmission of Pranitha A. Prasad to the 3rd Semester B.Com Model-I (Fin & Tax)

The Chairman reported that Pranitha A. Prasad who discontinued her study during 2017 was granted permission by the University for re-admission to the 3rd semester during 2018-19 following the new scheme and syllabus of B.Com Model-I (Fin & Tax) programme.

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(c) The Chairman appreciated Ms. Vimina ER, Assistant Professor, Department of Computer Science for being awarded the Ph.D degree by Cochin University of Science & Technology, Cochin, Kerala.

The meeting came to a close at 1.00 pm with a vote of thanks.

B. Joseph Ph.D

Binoy Joseph Ph.D
Principal & Chairman

Dated 26th April 2018
Kakkanad, Kochi

