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RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS), KALAMASSERY

Agenda for the Meeting of Board of Studies (BOS) in Social Work

Date and Time: 13th January 2021 (Wednesday), 10 am

Mode of the Meeting: Online: virtual platform (Zoom)

Join Zoom Meeting
<https://us02web.zoom.us/j/81404992948?pwd=bU9QcVpqbNFOUdTRGMvK0RTYUF2UT09>


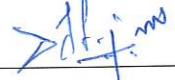
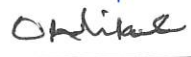

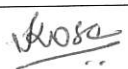


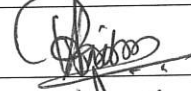


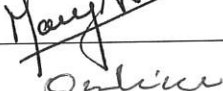
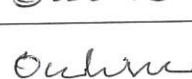
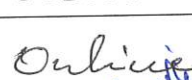


Meeting ID: 814 0499 2948
Passcode: rcss

Silent Prayer:

1. Welcome: Chair person
2. Reporting of the minutes of the last meeting held on 25th August 2020
3. Action taken report:
The syllabus of BSW (Hons.) and MSW (Clinical Social Work) were submitted to MG University for their approval. We are awaiting the final reply from M.G University.
4. Reporting of major activities of the Dept. of Social Work (August 2020 to Dec 2020)
5. The presentation and discussion on the stake holder feedback on curriculum
6. Add on /value added courses from SWAYAM platform (MHRD) for PG/UG courses –
No of courses under add on and value added.
7. Review of the Teaching & learning Process in the context of Covid19 pandemic
8. Revision of PGDCSW syllabus (2022 admissions)
9. Adherence to MGU PGCSS 2019 Regulations for PG
(The M.G. University vide its letter dated 30-8-2019 and order dated 16-3-2020, directed the College to follow the MGU PGCSS 2019 Regulations for PG programmes having the same durations, number of credits, evaluation and grading system, with the PG Programmes conducted by the M.G. University)
10. Any other
11. Vote of Thanks

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**Meeting of the Board of Studies in Social Work held
Online at 10 am on 13th January 2021**

Members Present		
No.	Name	Signature
1	Dr. Fr. Joseph M.K (Chairperson)	
2	Dr. Saju M. D.	
3	Dr. Lizy P. J.	
4	Dr. Anish K. R.	
5	Dr. Sunirose I. P	
6	Dr. Giji George	
7	Dr. Nycil Romis Thomas	
8	Dr. Anil John	
9	Dr. Kiran Thampi	
10	Dr. Rajeev S. P.	
11	Dr. Mary Venus Joseph	
12	Mr. Sonykutty George	
13	Dr. Joseph Sebastian	
14	Dr. Reshma Bhardwaj	
15	Ms. Meena Kuruvilla	

Minutes of Board of Studies (BOS) in Social Work Meeting

Date, Time & Venue: 13th January 2021, 10.00 am-11.30 am, Online

Members present

- | | |
|----------------------------------|---|
| Dr. Fr. Joseph M.K (Chairperson) | Dr. Mary Venus Joseph |
| Dr. Saju M. D. | Mr. Sonykutty George,
<i>Child protection specialist from UNICEF</i> |
| Dr. Lizy P. J. | Dr. Joseph Sebastian, <i>Global Head, Faisal and Shabana Foundation</i> |
| Dr. Anish K. R. | Dr. Reshma Bhardwaj, Head, SSUS, Kalady |
| Dr. Sunirose I. P | Ms. Meena Kuruvilla, Director, Rajagiri Outreach |
| Dr. Giji George | |
| Dr. Nycil Romis Thomas | |
| Dr. Anil John | |
| Dr. Kiran Thampi | |
| Dr. Rajeev S. P. | |

Agenda for discussion

- Welcome: Chairperson
- Reporting of the minutes of the last meeting held on 25th August 2020
- Action taken report of the previous BOS meeting
- Reporting of major activities of the Dept. of Social Work (August 2020 to December 2020)
- The presentation and discussion on the stakeholder feedback on curriculum
- Add on /value added courses from SWAYAM platform (MHRD) for PG/UG courses
- Review of the Teaching & learning Process in the context of Covid19 pandemic
- Revision of PGDCSW syllabus (2022 admissions)
- Adherence to MGU PGCSS 2019 Regulations for PG
- Any other
- Vote of Thanks

Agenda 1: Address by the Chairperson

- The Board of Studies meeting began with a silent prayer and welcome Dr. Fr. Joseph M.K, Chairperson of BOS.
- The chairperson expressed words of gratitude to former BOS members, Dr. K. Sekar (Professor and Head, Registrar - Centre for PSS in Disaster Management, National Institute of Mental Health and Neuro Sciences), Dr. Surinder Jaswal, (Dean and Additional Director, Tata Institute of Social Sciences), and Dr. Raja Samuel, (Principal, Madras School of Social Work) for their active presence in the BOS during their tenure. He also thanked Dr. Anish K. R. former Chairman of Board of Studies.

Agenda No. 2 - Reporting of the minutes of the last meeting held on August 25, 2020

- The minutes of the previous Board of Studies meeting held on 25th August 2020 was presented by Dr. Fr. Joseph M.K and the Board approved the Minutes.

Agenda No. 3 - Action taken report of the previous BOS meeting

- Dr. Fr. Joseph M.K updated that the syllabus of BSW (Hons.) and MSW (Clinical Social Work) were submitted to MG University for their approval for the academic year 2021-22 and awaiting the final reply from M.G University.

Agenda No. 4 - Reporting of major activities of the Dept. of Social Work (August 2020 to Dec 2020)

- Dr. Anil John presented the major activities of the Departments since the last BOS meeting.
- Outlook ranked the Social Work programme of RCSS as the 2nd best Social Work programme in India as per its Best Professional Colleges of India - 2020 survey published on September 1, 2020.
- The UGC vide its order dated 11th November 2020, granted extension of autonomous status to the college for a period of ten (10) years from the session 2020-21 to 2029-2030.
- The NAAC team for the inspection towards the re-accreditation of the college is expected to visit the college in February 2021. The internal audit of the department is completed and the finalization of the documentation, department presentation and exhibition are in the process.
- The editorial board of Rajagiri Journal of social development is constituted with 11 new members from the partnering universities of Rajagiri College and signed an MOU with Ubiquity press for the online publication of the Journal from 2021. The process to include the journal in the UGC CARE List is in process.
- An edited book titled "A Compendium of Evidence Based Social Work Education and Practice" as an end result of the webinar series on "Current Practices, Strategies and Challenges in Social Work Education" held from 22-24th July 2020 was published by Bonfring with ISBN and DOI (ISBN 978-93-89515-29-9 DOI 10.9756/BP2020:1001).
- Dr. Kiran Thampi has received Research Project funding from International Association of Schools of Social Work (IASSW) on the theme 'Practices, priorities and challenges in student mobility programmes for field education: Developing supervision framework for better outcomes' in collaboration with Hebrew University of Jerusalem and University of South Australia.
- The department has successfully completed the Impact Assessment Study of major CSR Projects supported by Cochin Shipyard.
- Dept. of Social Work, along with IQAC of Rajagiri College of Social Sciences in collaboration with Gandhi Smrithi and Darshan Samithi, New Delhi organized an E-workshop on "In the Footsteps of Mahatma: Reaching out to Communities through Constructive Dialogues" by Dr. Vedhbhyas Kundu, Programme Officer, Gandhi Smrithi Bhavan, New Delhi, 28th October 2020.
- The department has successfully renewed the International Institutional Memberships of the 'International Association of Schools of Social work (IASSW)' and the 'Asian and Pacific Association of Social Work Education (APASWE)' during the period.

Discussion

- Dr. Reshma Bhardwaj suggested to follow up with other Universities to include Rajagiri Journal of Social Development in their list that would be forwarded to UGC to include journals to UGC-CARE.

2. Ms. Meena Kuruvila offered all possible support for the collaborative research by the Faculty members and various livelabs to enhance the research output.
3. Dr. Joseph Sebastian suggested preparing a list of Social Work Alumni who are performing well in the profession and to acknowledge them for a deeper engagement with the alumni and they could also offer their expertise as a training for the social work students.
4. Dr. Kiran Thampi informed that the OYSTER has prepared a list of more than 30 prominent alumni with the above said idea.
5. Dr. Fr. Saju M. D. mentioned about Gyan Prayag the incubation centre aimed to foster the social entrepreneurial initiatives of alumni as well as social work students.

Agenda No. 5 - The presentation and discussion on the stakeholder feedback on curriculum

- Dr. Nycil Romis Thomas presented stakeholder feedback on curriculum and the discussion was centred around the feedback of students to offer choice based courses and skill oriented courses and the employer feedback on promoting Lifelong Learning.
- Dr. Anish K. R. pointed out that the present MSW curriculum has been integrated with skill oriented courses across the semesters.

Agenda No. 6 - Add on /value added courses from SWAYAM platform (MHRD) for PG/UG courses

- Dr. Fr. Joseph M.K has suggested the relevance of students enrolling for short term courses from SWAYAM platform (MHRD) as add on or value added courses for PG/UG courses. The BOS has recommended that every student enrolled in the Social Work Programme shall undertake at least one course in SWAYAM platform.
- Mr. Sonykutty George proposed that the Alumni association or a particular Batch could mobilize some fund to sponsor students who may not be able to enroll in such courses due to financial constraints.

Agenda No. 7 - Review of the Teaching & learning Process in the context of Covid19 pandemic

- Dr. Fr. Joseph M.K presented a review of the Teaching & learning Process in the context of Covid19 pandemic.
- Dr. Fr. Saju M. D .mentioned about the Data Scholarship that was provided to all the students for three months in the context of Covid19 pandemic to facilitate their online learning. He also added that the students' feedback on teaching pointed out that the quality of teaching was not compromised in online teaching.
- Dr. Sr. Sunirose I. P. and Dr. Nycil Romis Thomas presented the modality of carrying out online mode of fieldwork.
- Mr. Sonykutty George proposed to bring out a newspaper article on online mode of fieldwork which could serve as a document in the public domain.
- Dr. Fr. Joseph M.K informed about the theme of DYUTI 2021 which was in line with the idea proposed by Mr. Sonykutty George and he added that two exclusive fieldwork related conferences for undergraduate and postgraduate students are being planned to showcase the fieldwork initiatives and the subsequent reflective learning by the students.

Agenda No. 8 - Revision of PGDCSW syllabus (2022 admissions)

- Dr. Fr. Joseph M.K mentioned about the upcoming revision of PGDCSW syllabus to be followed from 2022 admissions onwards and it was decided that Dr. Anish K. R. and team shall work on it to present before the next BOS meeting for its approval.

Agenda No. 9 - Adherence to MGU PGCSS 2019 Regulations for PG

- Dr. Fr. Joseph M.K informed the BoS about the communication from M. G. University regarding the adherence to MGU PGCSS 2019 by the Autonomous Colleges. *The BOS has decided to adhere to the MGU PGCSS 2019 Regulations for MSW program from 2020-21 admissions onwards as ordered by MG University (Ref No. 1581/AC B 7/2020/MGU dated 16/3/2020)*
- However, BOS opinionated that some of the clauses in the regulation especially regarding the continuous evaluation (*There shall be no separate minimum grade point for internal evaluation, No 12.7, MGU-PG-CSS 2019*) would be a compromise on the quality of social work education and hence the BOS suggested to send a written representation of this concern to the Vice-Chancellor of M. G. University.

Agenda No. 9 - Vote of Thanks

- Dr. Sr. Lizy P. J. (Dean, Academics) proposed the vote of thanks and the meeting ended by 11.30 am.

Dr. Fr. Joseph M.K
Chairperson, BOS