

Agenda for BOS meeting on 13-01-2021

Library & Information Science

1. Address by the Chairperson
2. Introduction of new Members
3. Reporting minutes of the last meeting
4. Result analysis
5. Placement analysis
6. Consideration of NAAC criterion
7. Add-on/Value added courses, if any
8. Revision of Syllabus
9. Other items admitted by the Chair
 - a) MSc Health Informatics (2 year)

Meeting of the Board of Studies in Library & Information Sciences held at Rajagiri College of Social Sciences (Autonomous) at 10.00 A.m. on 13-01-2021 (Wednesday), with external members joining on the google meet platform.

Sl. No	Name	Signature
1.	Dr. M. D Baby (Chairperson, BOS)	<i>Baby MD</i>
2.	Dr. Susan Mathew, Professor, RCSS	<i>Susan Mathew</i>
3.	Ms. Neethu Mohanan, Asst. Professor, RCSS	<i>Neethu</i>
4.	Dr. G. Devarajan, Former Head, Department of Library and Information Science, Kerala University, Trivandrum	<i>Online</i>
5.	Dr. Liny Varghese, Information Scientist, CUSAT	<i>Online</i>
6.	Ms. Archana Unnikrishnan, Librarian, NSS College, Changanassery	<i>Online</i>
7.	Ms. Ani Jyothisna J, Asst. Professor, RCSS	<i>Leave</i>
8.	Ms. Neetha Devan N V, Asst. Professor, RCSS	<i>Leave</i>

**MINUTES OF THE MEETING OF BOARD OF STUDIES OF LIBRARY &
INFORMATION SCIENCE HELD AT 10. 00 AM ON 13-01-2021 AT Online Platform**

MEMBERS PRESENT IN THE MEETING:

1. Dr. M. D Baby (Chairperson, BoS)
2. Dr. Susan Mathew, Professor, RCSS
3. Ms. Neethu Mohanan, Asst. Professor, RCSS
4. Dr. G. Devarajan, Former Head, Department of Library and Information Science, Kerala University, Trivandrum.
5. Dr. Liny Varghese, Information Scientist, CUSAT
6. Ms. Archana Unnikrishnan, Librarian, NSS College, Changanassery

Leave of absence

1. Ms. Neetha Devan N V
2. Ms. Ani Jyothsnan J

AGENDA

1. Address by the Chairperson
2. Introduction of new Members
3. Reporting minutes of the last meeting
4. Result analysis
5. Placement analysis
6. Approval of Panel of examiners
7. Consideration of NAAC criterion
8. Add-on/Value added courses, if any
9. Other items admitted by the Chair
 1. MSc Health Informatics (2 year)

The Chairman of the Board of Studies in Library & Information Science, Dr M D Baby has welcomed the members and introduced the Agenda. The minutes of the previous meeting of the BOS was presented and got it approved and also chairperson introduced the new BOS members. The Board went through the agenda and discussed item by item and recommended the following.

1. Board member evaluated the examination results of 2019-20 BLISc and MLISc batches. And expressed their appreciation for the high pass percentage.
2. The board evaluated the various procedures in the placement by the department and due to the pandemic situation suggested alternatives for increasing placement percentages and they appreciated the high rate of students opting for higher education (MLISc, PhD).
3. The board approved the panel of examinations for 2020-21 academic year submitted by the department.
4. Board discussed about the conducting of M.Lib.I.Sc (2 year) scheme and Syllabus designed by the department approved by the MG University. And also board reviewed the specific changes incorporated in the M.Lib.I.Sc (2 year) syllabus (2020-21) compared to BLISc (1 year) and MLISc (1 year).

5. The board reviewed the electives options implemented in the M.Lib.I.Sc (2 year) Programmes in the year 2020-21 academic year.

6. Department currently providing communicative English, Yoga, Professional Competency development, E resources and online databases and Information literacy for research. Board members also recommended to start a certificate course on Linux administration.

7. The BOS recommended starting a 2 year PG Programme in (MSc)Health informatics. Two members from the BOS volunteered to work with the HOD.(Dr. G. Devarajan from Kerala University and Dr .Liny Varghese from Cochin University) for preparing the theoretical and Practical Aspects of the Curriculum. Board recommended to include one personal from Hospital administration.

8. Board members evaluated the feedback system and the feedback collected from the stakeholders-Alumni, students, Teacher (Questions related to curricular aspects-Professionals needs, Global competency, Inculcating value system among system, Quest for excellence etc)

Sl.No	Programme	Stakeholders Feedback		BoS Decision
1	BLISc	Alumni	More training in Library is essential	Approved for action
		Students	Practical classes for open source Softwares is very much needed	Approved for action
		Teachers	Need to include more club activities for improving the extracurricular skills	Approved for action
2.	MLISc	Alumni	Research Centre is need of era for the development of research in the field of Library and Information science.	Approved for action
		Students	Weekend training in the live lab (Library)	Approved for action
		Teachers	More practical projects to be included. Need to include more task based assignments in Library. Add more ICT related Topics.	Approved for action

			Club the syllabus with latest Technology.	
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Action taken:

- Started the preliminary steps for starting Research centre.
- Training in RCSS libraries for more practical enabled sessions for the awareness of all the library activities
- Carrier guidance coaching for moulding the students in practical way.

Action Plan:

- To mould the students to be able to foster global competencies.
- To start training on ICT enabled training in weekends

9. The Board discussed about the recent trends and developments in the field of Library and information science in academic wise and professional wise.

10. Other items discussed in the BOS:

- Special coaching and mock test for NET was conducted by the college, monetary incentives were given to qualified candidates. One student qualified NET in 2019-20 academic year. Two students in MLISc qualified NET in the academic year 2020-21.
- Scholarships to eligible students, prize money was given to semester toppers as well as course toppers in the year 2019-20. The BOS appreciated the generous institutional support and pinioned that the above factors acted as a motivating factor for the success.
- The students and teachers are encouraged and motivated to present articles in national/international seminars and conferences. Open access publications should be encouraged. 3 students from MLISc 2020-21 published their paper in Scopus indexed journal (Library Philosophy and Practices).
- Assistant Professors Neethu Mohanan and Neetha Devan published their article in Scopus indexed journal Library philosophy and practice.

The BOS meeting concluded at 1.00 pm with a few words of thanks from the Chairman to all members.

Dr M D Baby

BOS Chairman

Library and Information Science

Rajagiri College of Social Sciences (Autonomous)