



# RCSS

RAJAGIRI COLLEGE OF  
SOCIAL SCIENCES  
(AUTONOMOUS)

## Rajagiri College of Social Sciences (Autonomous)

"College With Potential For Excellence"

(Affiliated to Mahatma Gandhi University)

NAAC Accreditation

Year 2000 at Five Star Level

Year 2007 at A+ Level

Year 2013 - at A Grade with CGPA of 3.70 on 4 point scale

### RESEARCH & PUBLICATION COMMITTEE

#### Meeting

Wednesday, 8<sup>th</sup>, July, 2020, 3.30 – 4.30 pm

#### AGENDA

1. Review of the existing Institutional Policies related to Research & Publication
2. Involvement of teachers in Research & Publication
3. Approved Research Centres on Campus
4. Rajagiri Journals – listing in UGC CARE
5. Any other items (with the permission of the Chair)

#### Members Present

1. Dr. Binoy Joseph
2. Dr. Mary Venus Joseph
3. Dr. Fr. Saju M. D
4. Dr. Fr. M K Joseph
5. Dr. Bindiya MVarghese
6. Dr. Minimol M C

- R. J. Ami

- Mary Joseph

- Fr. Saju M. D

- Fr. M K Joseph

- Bindiya MVarghese

- absent



## **Agenda**

### **1. Review of the existing Institutional Policies related to Research & Publication**

1. i. Research & Publication Policy

1. ii. Research Promotion Policy

### **2. Involvement of teachers in Research & Publication**

2. i. Setting up norms for publication of Research Papers per teacher in the journals notified on UGC Website

2. ii. Seed money for teachers to undertake research projects

2. iii. Research activities and resource sharing -Interdisciplinary and interdepartmental including live labs

2. iv. Institutional Ethics Committee / Institutional Review Board –nomenclature, members & procedures

2. v. Regular monitoring of all the College funded research projects

### **3. Approved Research Centres on Campus**

3.i. Research Advisory Committee-functions

3.ii. Approval of Additional Research Centres for the other disciplines

### **4. Rajagiri Journals – listing in UGC CARE**

### **5. Any other items (with the permission of the Chair)**



**INTERNAL QUALITY ASSURANCE CELL**  
**RESEARCH & PUBLICATION COMMITTEE**

Minutes of the meeting of the Research and Publication Committee

Held at 3.30 pm on 8<sup>th</sup> July 2020, Wednesday at Board Room, Kalamassery

Dr.Binoy Joseph welcomed the Research and Publication Committee members.

**Agenda 1: Review of the existing Institutional Policies related to Research & Publication**

Dr.Fr.Saju M D while reviewing the existing research and Publication Policy highlighted the following extract under Section II Monetary Incentives which reads as follows-----

The monetary incentives for publication ***will be shared equally in the case of multiple authors***. The authors within the institution will be eligible for the monetary incentives.

Dr.Fr.Saju recommended that we follow the International publication norms by specifying the weightage differently for the First Author, Second Author and the Last Author. Fr.Saju would present the final version in the next meeting for approval.

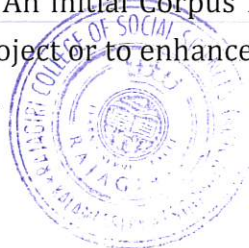
**Agenda item no.2 Involvement of teachers in Research & Publication**

**2. i. Setting up norms for publication of Research Papers per teacher in the journals notified on UGC Website**

Every Faculty to publish at least two articles which would be considered for the Career Progression of the Faculty members .The faculty members to be encouraged to have the publications preferably in Scopus or Web of science journals

**2. ii. Seed money for teachers to undertake research projects**

Dr.Fr.Joseph M.K. suggested that '**The Centers for Excellence**' to be developed by all the academic Departments and the faculty members attached to these Centers to focus on the related research and publications in such a way that the present Seed Money given by the Management for faculty to undertake minor research studies shall be routed through '**The Centres of Excellence**' only. The Centres may develop collaboration with live labs for conducting research in the allied sectors of research interest. An initial Corpus Fund for '**The Centres of Excellence**' may be given along with Seed Money project or to enhance the seed money project grant to meet the routine expenditure of the centre.



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<b>Member Secretary</b>	<b>Dr.Mary Venus Joseph,</b> Dean, Research Rajagiri College of Social Sciences ( Autonomous)	<a href="mailto:maryvenusrcss@gmail.com">maryvenusrcss@gmail.com</a> 0484 2911325

It was suggested that the IRB meets every Quarter at a fixed date /day in a month and all the research projects on campus be compulsorily placed before the IRB.

#### **Agenda item no. 2. v. Regular monitoring of all the funded research projects**

The Minutes of the Review Committee meeting to evaluate the Minor Research Project Proposal submitted under FRP, during the third cycle of October 2019, was held on 14.10 2019 at 11.00 am at Rajagiri Hill Campus. The meeting was presided over by the Research Director. There



3. Preparing a proposal to be submitted to the management to make RJSD fully Online and Open Access
4. International members on the Editorial board .The Committee approved the following International Professors who have expressed their willingness to render their service as the members of the editorial board of RJSD

**List of International Professors consented to be Editorial Board Members**

Sl No	Name	Designation	Country	Contact ID
1.	Dr Kalpana Goel	Dr Kalpana Goel, Lecturer/Course Coordinator Social Work/Field Education Coordinator Academic Unit-Justice & Society  University of South Australia   111 Nicolson Avenue   WHYALLA NORRIE SA 5608  P +61 8 86476046  F +61 8 8647 6082	Australia	kalpana.goel@unisa.edu.au
2.	Dr Tina Wu	Faculty/Coordinator/Advisor, MA in Leadership, BC Registered Multilingual Clinical Counsellor/Social Worker/Consultant  Trinity Western University 305-5900 Minoru Blvd, Richmond, BC, V6X 2A9, Canada (Richmond Campus)	Canada	tina.wu@twu.ca
3.	Prof Anna Žilová	Professor Department of Social Work, Faculty of Pedagogy  Catholic university in Ruzomberok, Slovakia	Slovakia	anna.zilova@ku.sk
4.	Dr. Sophie Tapparel	Dicastère Enseignement Responsable de la filière Master of Arts HES-SO en Travail Social ▪ 058 900 00 31 ▪ HES-SO Master ▪ Av. de Provence 6 ▪ 1007 Lausanne	Switzerland	sophie.tapparel@hes-so.ch
5.	Dr Laure Lienard	Institut Social de Lille 83 Boulevard Vauban Campus Saint Raphaël Bât. C 59000 LILLE, France	France	laure.lienard@institut-social-lille.fr
6.	Jennifer Harrison	Associate Professor and Interim Director Western Michigan University School of Social Work (269) 387-3173 (o) (269) 387-3183 (f) Western Michigan University, USA	USA	Jennifer.harrison@w-mich.edu
7.	Dr Jed Wilson Metzger	Professor of Social Work Nazareth College Rochester, NY, USA	USA	jmetzge9@naz.edu

