

MEETINGS OF THE GOVERNING COUNCIL

Day & Date: Saturday, 25th October 2014

Time: 2.00 pm to 3.30 pm

Venue: Conference Hall, RBS, Kakkanad

Agenda

Remarks by the chairman

2.1 - Minutes of the Meeting of Governing Council held 5th July 2014 and discussion on items arising of the minutes

2.2 - Approval of Examination Manual

2.3 - Remuneration for exam duty and paper Val proposal from Finance Committee

2.4 - Approval of Research and Publication Policy

2.5 - EDP Software for Administration

2.6 - Items for reporting





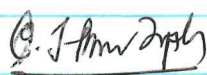
a) Curriculum revisions and Boards of Studies

b) Progress in the formal procedures of admit foreign national students


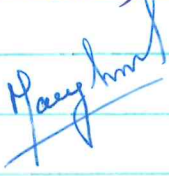
c) Signing of MoUs with International Universities during International Symposium, DYUT 2015

Any other item - with the consent of the chair

Members attended the meeting

1. Dr. Jose Cletus Plackal CM (Chairman) 
2. Dr. Joseph J. Injodey (ex-officio Secretary) 
3. Dr. Anil Kumar. K. 
4. Dr. Lizy P.J. 
5. Dr. Binoy Joseph 

Special Invitees present :-

1. Dr. Antony Kariyil CM (Director) - 
2. Dr. Mary Venus Joseph (Dean & Administrator) - 

RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)

MINUTES OF SECOND GOVERNING COUNCIL

Date: 25th October 2014

Time: 2pm - 3.30 pm

Venue: Conference Hall, RBS, Kakkanad

The second meeting of the Governing Council was held on 25th October 2014, from 2pm to 3.30 pm at Conference Hall in RBS, in the Valley campus of Rajagiri College of Social Sciences at Kakkanad. Since the names of the nominees from Mahatma Gandhi University and UGC have not been received, the meeting was held as an internal meeting of the Council.

The meeting began with a silent prayer.

Introductory remarks by Chairman

The Chairman welcomed the members and thanked them for their support and cooperation in formalizing the autonomy granted by the UGC.

After this, the Agenda was taken up for discussion.

GC 2.1- To confirm the minutes of the first meeting of the Governing Council held on 5.7.2014 and to note the action taken

GC 2.1.1 The minutes of the previous meeting of the Council held on 5.7.2014 was read out by the secretary. The Council took note of the actions taken on the resolutions taken and unanimously resolved to pass the minutes.

GC 2.2 - Approval of examination manual

GC 2.2.1 Dr. Binoy Joseph, the Controller of Examinations, presented the examination manual approved by the Academic Council on its first meeting held on 26th July 2014 (AC 1.5.1). The Council resolved to approve the examination manual to be submitted to the Mahatma Gandhi University.

GC 2.3 - Remuneration for exam duty and paper valuation - proposal from Finance Committee

GC 2.3.1 The Principal presented the proposal from the Finance Committee on remuneration for examination duty and paper valuation following the existing remuneration rates of Mahatma Gandhi University. The Council resolved to approve the remuneration for exam duty and paper valuation.




RAJAGIRI COLLEGE OF SOCIAL SCIENCES (AUTONOMOUS)

GC 2.4 - Approval of Research and Publication Policy

GC 2.4.1 Dr. Mary Venus Joseph presented the draft research and publication policy of the college approved by the Academic Council on its first meeting held on 26th July 2014 (AC 1.9.1). The Council, after a brief discussion, resolved to approve the policy.

GC 2.5 - Purchase of EDP software

GC 2.5.1 The Principal explained the need for Electronic Data Processing (EDP) software for modernizing and integrating the administrative operations of the college, including the course administration of faculty members. Currently part of these operations are done using moodle software which is not sufficient for integrating all the EDP requirements. It was resolved to approve the purchase of EDP software. The Council entrusted the Principal to constitute a committee to study the different software packages available and finalize the most appropriate one which match the institutional requirements.


GC 2.6 - Items for reporting

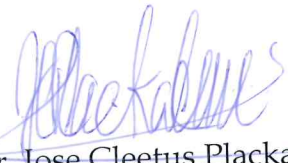
GC 2.6.1 The Principal informed the Council about the curriculum revisions going on based on graduate attributes and the upcoming Boards of Studies meeting on 13th December 2014, where the revised syllabi of all programmes would be submitted for approval. The Council noted the information.

GC 2.6.2 The Principal also informed the progress in the formal procedures of admitting foreign national students, which were presented before the Academic Council held on 25th October 2014 and were approved (AC 2.1.3). The Council noted the information.

GC 2.6.3 Dr. Mary Venus Joseph informed about the preparations for signing new MoUs with international universities during international symposium, DYUTI 2015, to be held from January 7-9, 2015; where about eight universities are expected to come. The Council noted the information and approved the plan of action.

The meeting ended with a vote of thanks to the Chair.


Dr. Joseph I Injodey
Ex-officio Secretary


Dr. Jose Cleetus Plackal CMI
Chairman