

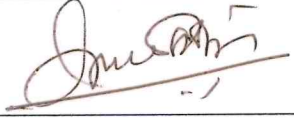








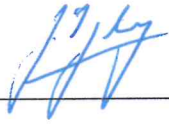
**Third meeting of the Third Governing Council at 11.00 am on
26th August 2019, Monday at RBS Board Room, Kakkanad, Kochi**

Item No.	AGENDA
	Silent Prayer
1.	Confirmation of the Minutes of the previous meeting held on 27th April 2019
2.	Action Taken Report
3.	Reporting activities
4.	Extension of Autonomy and re-accreditation for the next phase
5.	Publication of final results of various Examinations (after revaluation) held in March 2019
6.	Proposal for the introduction of new programme during the academic year 2020-21.
7.	Other items admitted by the Chair

B. J. Amith

**Binoy Joseph Ph.D
Principal & Ex-officio Secretary**

Members Present

1.	Fr. Dr. Jose Kuriyath CMI	Chairman	
2.	Dr. Manju Singh	UGC Nominee	
3.	Dr. R K Suresh Kumar,	Govt. Nominee	
4.	Dr. Jaya Jaise	MGU Nominee	
5.	Dr. Joji Alex N	Member	
6.	Dr. Anish K R	Member	
7.	Dr. Manoj Mathew	Member	
8.	Dr. Binoy Joseph	Principal & Ex-officio Secretary	
9.	Fr. Dr. Mathew Vattathara CMI	Special Invitee	
10.	Dr. Joseph I Injodey	Special Invitee	

Minutes of the third meeting of the third Governing Council of Rajagiri College of Social Sciences (Autonomous) held at 11.00 am on 26th August 2019 (Monday) in the Board Room of Rajagiri Business School, Rajagiri Valley Campus, Kalamassery, Kochi.

Members Present

S.No.	Name	
1	Rev. (Dr.) Jose Kuriedath CMI	Chairman
2	Dr. R K Suresh Kumar	Govt. Nominee
3	Dr. Jaya Jaise	MGU Nominee
4.	Dr. Joji Alex N.	Member
5.	Dr. Manoj Mathew	Member
6.	Dr. Binoy Joseph, Principal	Ex-officio Secretary

Special Invitees

1	Fr. (Dr.) Mathew Vattathara CMI	Director
2	Dr. Joseph I Injodey	Executive Director

Leave of Absence

1	Dr. Manju Singh	UGC Nominee
2	Dr. Anish K R	Member

The meeting started with a silent prayer.

The Chairman of the meeting extended a warm welcome to the members. The Chairman then invited the Secretary to present the agenda.

L. J. Thomas

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Item No. GC 3. 3/1: Confirmation of the minutes of the previous meeting held on 27th April 2019.

The Secretary presented the minutes of the previous meeting of the Governing Council held on 27th April 2019 and the Governing Council resolved to approve the minutes.

Item No. GC 3. 3/2: Action Taken Report.

a) Approval of budget estimate for autonomy grant 2019-20.

The budget proposal for autonomy grant 2019-20 which was approved by the Finance Committee and the Governing Council has been submitted to the South West Regional Office of the UGC, Bangalore on 29th April 2019 for approval.

b) Approval of the audited account of autonomy grant sanctioned during 2018-19.

The detailed audited account with utilization certificate which was approved by the Finance Committee and the Governing Council has been submitted to the South West Regional Office of the UGC, Bangalore on 29th April 2019 for necessary action.

c) Marginal increase of seats for UG & PG programmes.

As resolved in the last meeting, request was submitted to the MG University for granting marginal increase of seats. The University vide its Order No. 2000/AcBVII/2019/MGU dated 10th May 2019 granted the same for various UG and PG programmes during the academic year 2019-2020.

d) Extension of Autonomy

As resolved in the last meeting, steps have been taken to submit the required details for granting extension of Autonomy and re-accreditation of NAAC during the next phase.

The Governing Council noted the action taken thereon and resolved to approve the same.

Item No. GC 3. 3/3: Reporting of activities.

The Secretary reported the activities carried out after the last meeting.

a) RUSA 2.0 – project implementation.

In order to manage the project, meeting of the Project Monitoring Unit (PMU) and Board of Governors were convened in July 2019 and finalized the detailed action plan as per the RUSA guidelines. .

Q. J. Amin

b) Convening of the meeting of BOS and Academic Council in August 2019

The meetings of various BOS and the Academic Council were conducted on 22-08-2019.

c) Approval of syllabus of MBA / MHRM for the academic year 2019-2020

The revised syllabi of MBA and MHRM programme was submitted to the MG University for approval. Now, the MG University granted approval to the revised syllabi with effect from 2019-20 onwards vide University Order No.1684/AcBVII/1/2019 dated 27th May 2019 and No.1975/AcBVII/1/2019 dated 24-06-2019 respectively.

d) Approval of Research Guides.

In order to strengthen the research activities of the College, the applications submitted to the MG University for approval of supervising teachers has been granted by the University for the academic year 2019-20 onwards. Accordingly, Dr. Joji Alex N. Dr. Rakesh Krishnan and Dr. Veeva N. Dr. Saju CMI and Sr. Dr. Suni Rose IP of Social Work have been granted guideship in their area of discipline, enhancing the total strength to 8, in addition to the retired teachers.

e) Visit of external Academic, Administrative audit as per NAAC guidelines

The external academic, administrative audit team of NAAC has made their visit to the College (28-30 June 2019) for the evaluation of the quality and relevance of the activities conducted by the College under the scheme approved by the NAAC.

As per their observation, certain areas of activities need to be improvised. Steps have been taken to rectify the deficiencies pointed out by the audit team.

f) Admissions of international students during 2019-20.

The MG University granted permission to admit international students through the selection process of the University. The first batch of students was given admission to various programmes. Another request with the list of International Students has been submitted to the MG University for permission and reply is awaited.

g) Extension of provisional affiliation for 2019-20.

As per the request made by the College, the MG University granted extension of provisional affiliation to 12 unaided programmes during the academic year 2019-20. University Order No. 2852/AcBV/2019/MGU dated 24-06-2019.

E. J. Anand

h) UGC Scheme for mentoring NAAC accreditation aspirant institutions.

The UGC, New Delhi has selected Rajagiri College of Social Sciences as a potential mentor institution for up-grading non-accredited institutions to promote quality assurance in higher education. We have already submitted the names of 10 non-accredited institutions to the UGC.

Now, 5 non-accredited colleges under 'Paramarsh' scheme has been selected for quality enhancement. They are:

- Bharat Mata College of Commerce & Arts, Choondy
- Naipunya School of Management, Cherthala
- Christ College, Kattappana
- Fr. Porukara CMI College of Advanced Studies, Champakulam
- Rajagiri Viswajyothi College of Arts & Applied Sciences, Vengoor, Ernakulam.

i) Scheme for trans-disciplinary Research for India's Developing Economy (STRIDE).

'STRIDE' envisages creation of trans-disciplinary researchers among graduate, post-graduate, doctoral and post-doctoral student population in higher educational institutions. The scheme 'STRIDE' has been introduced by the UGC to conduct systematic study of local specific economic problems.

This Scheme has been designed by the UGC under three components and registration for the same under category I has been made in August 2019, which focused on colleges and Universities for a period of three years. The category I will endeavour to identify the motivated young talents with research and innovation aptitudes in Universities and colleges. The scheme will provide research capacity building opportunities in diverse disciplines by mentoring, nurturing and supporting young talents.

j) MHRD – ICSSR – Project proposals under IMPRESS Scheme 2018-19 – Approval.

In addition to the earlier approval granted to two project proposals, the Steering Committee of the ICSSR, New Delhi has conveyed the approval of another set of project proposals submitted by the following Faculties:

- 1) Dr. Binoy Joseph
- 2) Fr. (Dr.) Joseph M K
- 3) Dr. Anish K R &
- 4) Dr. Rajeev P

It is expected that the grant-in-aid for the implementation of the scheme will be reached soon.

L. J. Smith

k) AICTE – AQIS Scheme 2018-19.

The AICTE has introduced a short term training programme (STTP) to conduct training with financial assistance. This will enable the faculty members in the field of education to introspect and learn techniques that can prepare students for active and participation in a knowledge society.

The AICTE has granted approval to conduct faculty training programme with assistance of 4.25 lakhs. Thus the training programme should be conducted within two

l) AICTE – Travel Grant 2018-19.

The AICTE has also approved a travel grant worth Rs.1.25 lakhs to Dr. Mini Department of Business Administration for attending an International Conference in M

m) Selection under AICTE – UKIERI Leadership Development Prog Academic Year 2019-20.

Dr. Minimol M C and Dr. Susan Mathew have been selected for technical I Development Programme for the Academic Year 2019-20 and the aforementioned members attended the first workshop from 6th to 9th August 2019 at New Delhi.

The Governing Council noted the details presented before the Council and appreciate team work of the College. The MG University Nominee has also suggested that the data to various activities is saved in a single data sheet for easy retrieval and smooth process will help to transfer data for activities relating to accreditation / evaluation process.

Item No. GC 3. 3/4: Extension of Autonomy and re-accreditation of NAA next phase.

In order to submit the proposal for extension of autonomous status, which June 2020, and re-accreditation of the NAAC, which expires on 22nd March 2020, the given below need to be scrutinized:

- 1) Stakeholder feedback analysis and action taken
- 2) Approval of Syllabus revisions with mention to Elective/CBCS/Specialization
- 3) Percentage of new courses in each programme
- 4) Annual E-Governance report approved by the Governing Council.
- 5) Specific mention on Graduate Attributes Assessment and Attainment.
- 6) Extension of approval of College policy documents:
 - a) IT Policy
 - b) Research and Incentives Policy
 - c) Consultancy Policy
 - d) Teaching & Non-teaching Handbook
 - e) Student Handbook
 - f) Promotion of Research Projects Policy
 - g) Library Policy
 - h) Student Welfare Policy
 - i) Energy/Green Audit reports approval
 - j) E-governance Policy

L. J. Amidee

The Secretary detailed the policies which were being practiced and periodically reviewed for the last few years. He also requested the members to keep contributing valuable suggestions on the matters especially for enriching the College activities. It could also help the College to choose the right direction and let the people know how well the College is rendering various services to the society.

The Council noted the details presented and resolved to move forward to achieve the desired results.

(Details attached)

Item No. GC 3. 3/5: Publication of final results of various examinations held in March 2019 (after revaluation).

The results of various semester examinations held in March 2019 ((after revaluation) were finalized and published. The action taken by the Principal in publishing the results of the examinations, after revaluation, is placed before the Governing Council for approval.

The Governing Council resolved to ratify the action taken by the Principal and approved the results.

(Details attached separately)

Item No. GC 3. 3/6: Proposal for the introduction of new programme during the academic year 2020-21.

The Secretary presented a detailed proposal for introduction of new programmes during the academic year 2020-21.

a) The BOS of Commerce held on 22-08-2019 recommended to introduce one additional batch of B.Com Model-I Finance & Taxation during the next academic year. Based on the recommendation made by the BOS-Commerce, the Academic Council at its meeting held on the same day approved the proposal for the introduction of one additional batch of B.Com programme under Model-I stream of Finance & Taxation from the academic year 2020-21 following the same scheme and syllabus of the existing programme.

b) The BOS meeting of the Library & Information Science held on 22-08-2019 recommended to:

- i) introduce a two year PG programme (M.Lib.I.Sc) with effect from 2020-21 with a new syllabus. The newly proposed two-tear M.Lib.I.Sc programme, expected to replace the existing one-year BLISc & MLISc programmes offered by the College, requires the approval of the MG University.
- ii) conduct the existing one year MLISc programme for one more academic year, ie 2020-21 parallel to the M.Lib.I.Sc programme.
- iii) include a provision in the regulations of M.Lib.I.Sc for lateral entry of candidates having BLISc qualification to the third semester of M.Lib.I.Sc programme and complete the MLib.I.Sc programme.

L. J. Anniah

The Academic Council at its meeting held on the same day approved the above for implementation with effect from 2020-21.

The Governing Council considered the above proposals and resolved to approve for onward submission to the MG University.

Item No. GC 3. 3/7: Other items admitted by the Chair.

Permanent increase of seats from 45 to 60 to the existing MCA programme 2020-21

a) Applications for enhancement of seats of MCA programme from 45 to 60, as per the approval granted by the AICTE, New Delhi, were submitted during the previous year to the MG University for approval. But the same was rejected during the previous years due to various reasons.

Now, the MG University vide its Order No. 4072/A B7/2019/MGU dated 24/08/2019 conveyed that fresh application for seat increase if submitted within 31st August 2019 will be considered for the next academic year 2020-21.

Hence, the proposal for submitting application for permanent increase of seats from 45 to 60, as per the approval granted by the AICTE is placed before the Governing Council for consideration.

The matter was discussed in the meeting and resolved to apply for enhancement of seats of MCA programme from 45 to 60 as per the approval granted by the AICTE, New Delhi.

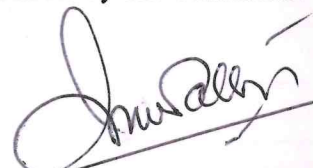
The meeting came to an end by 1.00 pm with a vote of thanks by the Chairman.



Binoy Joseph Ph.D
Principal & Ex-officio Secretary

Kochi
26-08-2019





Fr. (Dr.) Jose Kuriedath C
Chairman

**Result Statistics of Even Semester Examinations After Revaluation
Academic Year 2018-19 (March 2019)**

Programme	Sem	Admission Year	Candidates appeared	Final Pass	Final pass %
B.Com Model-I (CA)	II	2018-21	50	41	82%
	IV	2017-20	44	30	68%
	VI	2016-19	36	26	72%
B.Com Model-II (FT)	II	2018-21	96	89	93%
	IV	2017-20	72	67	93%
	VI	2016-19	37	36	97%
B.Com Model-I (FT)	II	2018-21	50	50	100%
	IV	2017-20	35	35	100%
	VI	2016-19	34	34	100%
BBA	II	2018-21	47	40	85%
	IV	2017-20	39	35	90%
	VI	2016-19	24	19	79%
MCA	II	2018-21	39	32	82%
	IV	2017-20	40	39	98%
	VI	2016-19	38	38	100%
MLISc	II	2018-19	18	17	94%
BLISc	II	2018-19	22	21	95%
MSW	II	2018-20	58	46	79%
	IV	2017-19	52	51	98%
M.Phil	II	2017-19	6	6	100%
BSW	II	2018-21	38	30	79%
	IV	2017-20	35	31	89%
	VI	2016-19	38	36	95%
PGDCSW	II	2018-19	18	16	89%
B.Sc. Psychology	II	2018-21	37	34	92%
	IV	2017-20	30	28	93%
	VI	2016-19	28	28	100%
M.Sc. Psychology	II	2018-20	23	21	91%
	IV	2017-19	11	9	82%
MBA	II	2018-20	118	84	71%
	IV	2017-19	113	106	94%
MHRM	II	2018-20	35	31	89%
	IV	2017-19	46	44	96%

R. J. Amide