

**Meeting of the Seventh Governing Council at 10.30 am on
26th May 2016 at RBS Board Room, Kakkanad, Kochi**

Item No.	AGENDA
	Silent Prayer
1.	Confirmation of the Minutes of the previous meeting held on 18 th February 2016
2.	Action Taken Report
3.	Principal's Report on Activities after the last meeting of Governing Council held on 3 rd October 2015
4.	Publication of the results of II nd and IV th Semester Examinations held in March 2016
5.	Other items admitted by the Chair

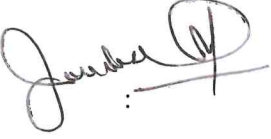

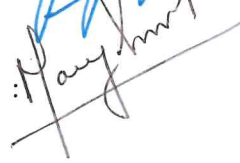


**Binoy Joseph Ph.D
Principal & Ex-officio Secretary**

Members Present

- | | | | |
|----|----------------------------------|----------------------------------|--|
| 1. | Rev. Dr. Jose Cletus Plackal CMI | Chairman: |  |
| 2. | Dr. Manju Singh, Joint Secretary | Member-UGC Nominee: | L. |
| 3. | Prof. C.I. Abdul Rahiman | Govt. Nominee: |  |
| 4. | Dr. T.V. Thulasidharan | MG University Nominee: | 
26/5/2016. |
| 5. | Dr. Anilkumar K. | Member: |  |
| 6. | Dr. Sr. Lizy P.J. | Member: | L. |
| 7. | Dr. Manoj Mathew | Member: |  |
| 8. | Dr. Binoy Joseph | Principal & Ex-Officio Secretary |  |

Special Invitees

- | | | |
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| 1. | Rev. Fr. Jose Alex Oruthayappilly CMI |  |
| 2. | Dr. Joseph I Injodey |  |
| 3. | Dr. Mary Venus Joseph |  |

Minutes of the seventh meeting of the Governing Council of Rajagiri College of Social Sciences (Autonomous) held at 10.30 AM on 26th May, 2016 at the Board Room of Rajagiri Business School, Kakkanad, Kochi-39

Members present:

Rev. Dr. Jose Cletus Plackal CMI	:	Chairman
Prof. C.I. Abdul Rahiman	:	Nominee of Government of Kerala
Dr. T.V. Thulasidharan	:	Nominee of MG University
Dr. Anil Kumar K.	:	Member
Dr. Manoj Mathew	:	Member
Dr. Binoy Joseph	:	Principal & Ex-Officio Secretary

Special Invitees:

Rev. Fr. Jose Alex Oruthayappilly CMI
Dr. Joseph I. Injodey
Dr. Mary Venus Joseph

Leave of Absence

Dr. Manju Singh, Joint Secretary	UGC Nominee
Dr. Sr. Lizy P.J.	Member

The meeting started with a silent prayer.

Welcome:

Dr. Binoy Joseph, the Principal of the college extended a warm welcome to the Members of the Council who attended the 7th meeting of the Governing Council and read the items on the agenda.

Chairman's Introductory Speech:

The Chairman Rev. Dr. Jose Cletus Plackal CMI gave an introductory speech describing the developments at Rajagiri. He expressed his gratitude for extending the co-operation and creative suggestions from the members of Governing Council. This helped us in achieving the goal of Rajagiri. He also congratulated the management and faculty members for framing the winning formula of the institution.

Item No. GC 1.7/1 Confirmation of Minutes of the previous meeting:

The Principal presented the minutes of the previous meeting held on 18th February 2016

As the members had no objections, they unanimously resolved to confirm the minutes of the previous meeting.

Item No. GC 1.7/2 Action taken Report:

The Principal explained about the action taken on the resolutions of previous meeting of the Governing Council held on 18th February, 2016.

- a) GC 1.6/2 held on 18-02-2016 - Conduct of supplementary examinations.

As resolved in the last meeting, a letter has been forwarded to the MG University requesting to take necessary steps to amend the existing regulations of UG & PG programmes under CBCS/CSS stream so as to conduct the supplementary examinations by the autonomous colleges to the failed candidates, immediately after the publication of the semester examinations (letter No. RCSS/63/ Exam/2016 dated 28-03-2016).

The Governing Council noted the matter and decided to proceed with the scheme of conduct of supplementary examinations, if the MG University grants permission.

- b) GC 1.6/5 held on 18-02-2016 Admission Process 2016

The admission to MBA/MHRM is completed and as intimated by the Justice James Committee, the classes will commence on 1st June 2016 itself.

	No. of Seats	No. of Applications received	No. of students admitted	No. of vacancy
MBA	120	1451	117	3 (SC/ST)
MHRM	40	1103	34	6 (SC/ST)

The admission to the remaining programmes will be completed shortly and classes will commence in June 2016 itself.

The Governing Council noted the matter and directed to take necessary steps to re-notify the vacancy of SC/ST candidates and complete the admission as per rules.



- c) GC 1.6/6 held on 18-02-2016

As resolved in the last meeting, the revised syllabi of B.Com Model I (Finance & Taxation/Computer Application) and B.Com Model II (Finance & Taxation) were forwarded to MG University for approval. The MG University after examining the revised syllabi has suggested certain other modifications. This was placed before the last Board of Studies (Commerce) meeting held on 22-04-2016 and considering the practical difficulty involved in the re-arrangement of the syllabus, as recommended by the BOS of MG University, the BOS of the College recommended to follow the revised B.Com Syllabus of MG University for the two streams (B.Com Model I & B.Com Model II) for 2016-17 admissions.

The Academic Council at its meeting held on 07-05-2016 approved the recommendations of the Board of Studies and resolved to follow the revised syllabus of B.Com Model-I and B.Com Model-II for 2016-17 admissions.

The Governing Council considered the matter and resolved to follow the revised scheme and syllabus of B.Com Model-I and Model-II streams of MG University for 2016-17 admissions.

- d) GC 1.6/6 held on 18-02-2016 UGC Grant for 2015-16 – Revised Budget

The revised budget approved by the Governing Council has been submitted to UGC for releasing the fund.

The Governing Council noted the matter.

- e) GC 1.6/6 held on 18-02-2016

As discussed in the previous meeting regarding the introduction of B. Voc. programme, a request for NOC has been forwarded to MG University for onward submission of application to UGC.

Noted the matter.

- f) GC 1.6/6 held on 18-02-2016

Establishing tie ups with foreign universities.

At present, we had tie ups with 12 foreign Universities including 5 in 2015-16.

The Governing Council resolved to take earnest efforts to utilize the benefits of foreign tie ups, safeguarding the interest of students' community and the institution as well.

Item No. GC 1.7/3 Reporting of Activities

The principal reported the activities carried out after the last meeting

P. J. Anand

a) Meeting of the Board of Studies

As provided in the MG University Act 1985 (Amended), we have to convene the meetings of Board of Studies of all the disciplines at least two times in a year. Accordingly, the meeting was convened on 22-04-2016 at the Valley Campus, Kakkanand, Cochin based on a pre-circulated agenda. The meetings of each discipline considered the existing syllabus along with other matters. The recommendations so made by the Board of Studies were placed before the meeting of the Academic Council held on 07-05-2016.

Noted the matter.

b) Meeting of the Academic Council

As per the provisions contained in the MG University Act 1985 (Amended), the meeting of the Academic Council is required to be convened once in six months. The Academic Council held on 07th May 2016 scrutinized the minutes of each Board of Studies and resolved to approve the same with certain modifications.

Noted.

c) Approval of prospectus of MBA programme 2016

The Admission Supervisory Committee for Professional Colleges in Kerala, vide its Order dated 29-04-2016 granted approval to the prospectus and fee structure of our MBA programme 2016-17.

Noted the matter.

d) Approval of prospectus of MCA programme 2016

The Admission Supervisory Committee for Professional Colleges in Kerala, vide its Order dated 05-05-2016 granted approval to the prospectus and fee structure of our MCA programme 2016-17.

Noted.

e) NIRF Ranking

Rajagiri College of Social Sciences (Autonomous) has been currently ranked 36th among the management institutions in India by National Institutional Ranking Framework (NIRF) of Ministry of Human Resource Development. This is the first survey conducted under the joint supervision of AICTE & UGC among the management institutions in India chaired by Prof. V S Chauhan, Member UGC & Prof. Emeritus.

The Governing Council noted the matter and congratulated the achievement of higher rank among the management institutions in India by NIRF and Ministry of Human Resource Development.

f) College with Potential for Excellence

Rajagiri College of Social Sciences (Autonomous) has been declared as "**College with Potential for Excellence**" by UGC. The communication is yet to be received.

Governing Council praised the efforts of the Management for having accomplished this milestone.



g) Placements

Several top placed companies visited the Campus and interacted with students for their placement requirements. The excellence shown by the students encouraged the companies to offer placements at various capacities.

Noted.

h) Graduation Ceremony

The graduation ceremony of the college for the academic year 2015-16 is scheduled to be conducted at 2.30 PM on 28th May 2016 Saturday at the Rajagiri Valley Campus, Kakkanad, Kochi. Shri M J Akbar, Member of Parliament will be the Chief Guest on the occasion. All the members of the Governing Council are cordially invited to attend the function.

Noted.

Item No. GC 1.7/4 Publication of results of Second & Fourth Semester Degree Examinations held in March 2016

The Principal reported that the results of second and fourth semester degree examinations were finalized after convening the meetings of the Board of Examiners of each programme:

Statistics of Results:

Programme	Semester II		
	No. of Candidates appeared	No. Passed	Pass %
MLISc.	12	12	100%
BLISc.	26	26	100%
B.Com Model-II	49	48	98%
B.Com Model-I	48	42	88%
BSW	38	32	84%
MSW	58	46	79%
MBA	118	58	49%

Programme	Semester IV		
	No. of candidates appeared	No. Passed	Pass %
MSW	51	47	92%
BSW	36	31	86%

The details of the results given above are placed before the Governing Council for approval and to forward the same to the MG University for the award of degree or diploma to the successful candidates. Alongside, approval shall be given to issue the Mark-List to the students.



After considering the statistics of results in detail, the Governing Council resolved to approve the results of the second and fourth semester examinations conducted in March 2016. Also resolved to issue the Mark-list to the students.

As per the resolution taken in the meeting of Governing Council held on 03-10-2015, the results of candidates appeared in the II & IV Semester examinations of MCA programme were finalized on 4th May 2016, 1st Semester PGDCSW on 20-4-2016 and published the result with the approval of the Principal.

Statistics of Result

Programme	No. of candidates appeared	No. of candidates passed	% Pass
IV Semester MCA	44	35	80%
II Semester MCA	43	29	67%
I Semester PGDCSW	8	5	63%

The matter is reported for ratification.

The results of IV Semester MBA and MHRM, II Semester PGDCSW & M. Phil will be finalized after completing the evaluation of the project works of the concerned programmes.

After considering the whole matter in detail, the Governing Council resolved to ratify the action taken by the Principal in publishing the results of the I, II & IV Semester Examinations conducted in Nov 2015 and March 2016 respectively. Also resolved to issue the Mark-list to the students.

The Governing Council discussed the cause for the low pass percentage and resolved to give additional tutorials to the needy after identifying the weaker subjects. It was also resolved to introduce special coaching in Accountancy and Mathematics and similar courses to 1st year students who had not studied these subjects at the degree level.

Item No. GC 1.7/5

Other Items:

i) Marginal increase of Seats for 2016-17:

Considering the large number of applications for various programmes, the MG University may be requested for granting marginal increase of seats for the academic year 2016-17 as follow

- a) All UG Programme 30%
- b) PG Programmes & M. Phil 20% (except MBA & MCA)

Resolved to apply for the marginal increase of seats as noted above.

ii) Starting of B.Com (Professional) Programme 2017-18:

The Board of Studies of Commerce recommended to commence B.Com (Professional) programme and the Academic Council at its meeting held on 07-05-2016 resolved to approve the same with a suggestion to observe the nomenclature of the programme at par approved by the UGC/University.



The Governing Council may consider the proposal in principle for starting the B.Com professional programme during 2017-18 with a detailed study of the Board of Studies (Commerce) and recommendation of the Academic Council.

Resolved to commence the B. Com (Professional) programme during 2017-18 after a detailed study by the Board of Studies.

iii) Re-submission of revised MBA Syllabus after modification to MG University:

The revision made in the MBA syllabus as per the observations made by the Board of Studies of MG University was considered by the last Board of Studies of the College and recommended to forward the same to MG University with the approval of the Academic Council. Now the revised syllabus of MBA is finalized for onward submission to MG University for approval.

Resolved to re-submit the revised MBA syllabus with modifications suggested by the Board of Studies of MG University for approval and commencement of classes during 2016-2017.

iv) Commencement of B. Voc programme during 2016-17:

Resolved to commence the B. Voc programme during 2016-17 and request the MG University for NOC.

v) Commencement of one additional batch of BSW programme:

Considering the number of applications for admission to BSW programme, the Governing Council resolved to commence one additional batch of BSW programme (unaided) during 2017-18 onwards.

Vote of Thanks:

The meeting ended with a vote of thanks by the Principal. He also requested for the continued support and co-operation of all the members.

Binoy Joseph Ph.D
Principal & Ex Officio Secretary

Dr. Jose Cletus Plackal CMI
Chairman



Place : Kakkanadu, Kochi
Date : 26-5-2016