

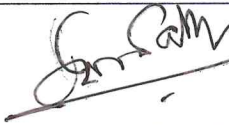







Fifth meeting of the second Governing Council at 11.00 am on 05<sup>th</sup> May 2018 (Saturday) at the Board Room of Rajagiri Business School, Rajagiri Valley Campus, Kakkanad, Kochi

S.No.	AGENDA
	Silent Prayer
1	Confirmation of the minutes of the previous meeting held on 31-10-2017
2	Action Taken Report
3	Reporting of activities
4	Approval for revision in the scheme & syllabi of MHRM for 2018-19 and MBA & MCA programmes for 2019-2020.
5	Publication of results of various semester examinations held in November 2017 / March 2018 - ratification.
6	Marginal increase of seats to various UG & PG programmes in the Academic year 2018-2019.
7	Approval of budget for UGC grant 2018-19 and expenditure statement of 2017-2018.
8	Other items admitted by the Chair.

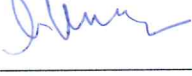
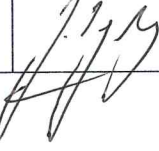


**Binoy Joseph Ph.D.**  
Principal & Ex-officio Secretary

**Members Present**

S.No.	Name		Signature
1	Rev. Dr. Jose Kuriedath CMI	Chairman	
2	Dr. Manju Singh, Joint Secretary	UGC Nominee	
3	Dr. R K Suresh Kumar	Govt. Nominee	
4.	Dr. P Thomas Mathew	MG University Nominee	
5	Dr. Anilkumar K.	Member	
6	Dr. Anish K R	Member	
7	Dr. Manoj Mathew	Member	
8	Dr. Binoy Joseph, Principal	Ex-officio Secretary	

**Special Invitees**

1	Fr. (Dr.) Mathew Vattathara CMI	Director	
2	Dr. Joseph I Injodey	Executive Director	

Minutes of the fifth meeting of the second Governing Council of Rajagiri College of Social Sciences (Autonomous) held at 11.00 am on 05<sup>th</sup> May 2018 (Saturday) at the Board Room of Rajagiri Business School, Rajagiri Valley Campus, Kakkanad, Kochi

**Members Present**

S.No.	Name	
1	Rev. (Dr.) Jose Kuriedath CMI	Chairman
2	Dr. Manju Singh, Joint Secretary	UGC Nominee
3	Dr. R K Suresh Kumar	Govt. Nominee
4.	Dr. P Thomas Mathew	MG University Nominee
5.	Dr. Manoj Mathew	Member
6.	Dr. Binoy Joseph, Principal	Ex-officio Secretary

**Special Invitees**

1	Fr. (Dr.) Mathew Vattathara CMI	Director
2	Dr. Joseph I Injodey	Executive Director

**Leave of Absence**

1	Dr. Anilkumar K.	Member
2	Dr. Anish K. R.	Member

The meeting started with a silent prayer.

The Chairman of the meeting introduced the new Members and extended a warm welcome to the Members.

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The Chairman explained certain issues relating to the autonomy, especially in the wake of new UGC Regulation 2018 and requested the Nominees of UGC, Govt. of Kerala and University to find an amicable solution for the smooth functioning of the Autonomous Colleges. The Chairman then invited the Ex-officio Secretary to present the items of the agenda for discussion and approval.

**Item No. GC 2. 5/1**                      **Confirmation of the minutes of the previous meeting held on 31<sup>st</sup> October 2017**

The Secretary read out the minutes of the previous meeting of the Governing Council.

As the members raised no objection, the Council unanimously resolved to pass the minutes of the previous meeting of Governing Council held on 31-10-2017.

**Item No. GC 2. 5/2**                      **Action taken report**

The Secretary presented the action taken report on the resolutions of the previous meeting.

The Secretary explained about the conduct of supplementary examinations and the views expressed by the members in the last meeting of the Academic Council. The views expressed by the members of the Academic Council were forwarded to the MG University with a request to grant permission to the College to proceed with the process of conducting supplementary / SAY examinations of the final semesters of both UG & PG programmes.

The rejection of syllabus of MSW programme by the University was also discussed. The Govt / University Nominee has opined to follow the existing rules / regulations of the University. The UGC Nominee has drawn the attention of the members regarding the new regulation issued by the UGC in 2018 for the effective implementation of academic autonomy.

The Governing Council took note of the various action taken on the resolutions and related issues and resolved to approve the same.

**Item No. GC. 2. 5/3**                      **Reporting of Activities since the last meeting**

**(a) Admission 2018-2019:**

The admission to programmes like MBA, MHRM are going on.

**(b) Meeting of various Board of Studies and Academic Council:**

As per the provision contained in the MGU Act 1985, meetings of various Board of Studies were conducted on 19<sup>th</sup> April 2018 and Academic Council on 26<sup>th</sup> April 2018.

**(c) UGC Regulations 2018:**

The UGC Regulations 2018 (conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) have been published by the Govt. of India in the official gazette on 12<sup>th</sup> Feb 2018.

As per the above regulations, the autonomous college is free to start new degree/PG/Ph.D programmes with the approval of the Academic Council of the College, provided such courses fulfil the minimum standard prescribed by the University/UGC in terms of number of hours, curricular content and standards.

**(d) Rejection of MSW syllabus.**

The revised syllabus of MSW programme approved by the Academic Council and Governing Council was rejected by M G University stating that there is considerable difference in the allotment of marks for internal and external valuation which is against the existing regulation of the MSW programme of M G University.

It was also informed that the same may be re-submitted observing the existing regulations of MSW programme of the university.

**(e) National Institutional Ranking Framework (NIRF) Ranking.**

According to the nationwide ranking system conducted by the Ministry of HRD, Govt. of India, among the higher educational institutions in the country, the Rajagiri College of Social Sciences (Autonomous) has been ranked an exemplary 43<sup>rd</sup> position. The institutions were ranked on the basis of five parameters that included teaching, learning and resources, research and professional practice, graduation outcomes, outreach and inclusivity and perception.

The Secretary reported the activities carried out after the last meeting including the ranking of the College by NIRF under the Ministry of HRD, Govt of India. As per the latest ranking by NIRF, the College has been ranked 43<sup>rd</sup> position among the higher educational institutions in the country.

The Governing Council noted the details presented and congratulated the achievement of higher rank among the colleges all over India.

**Item No. GC 2. 5/4****Approval for revision in the scheme & syllabi of MHRM, MBA & MCA programmes for 2019-2020**

The Board of Studies of Business Administration met on 21-12-2017 and the Board of Studies HRM & Computer Science met on 21-12-2017 and 19-04-2018 respectively recommended to revise the syllabi for 2019-20 to strengthen the content and to make it more compatible. The matter was discussed and approved by the Academic Council which met on 26-04-2018 to be effected from the academic year 2019-20 onwards.

This is placed before the Governing Council for approval.

The Governing Council considered the revision effected in the syllabi of MHRM, MBA and MCA for 2019-20 onwards and approval granted by the Academic Council held on 26-04-2018.

The Governing Council resolved to approve the revision of syllabi effected in MBA / MHRM and MCA programmes and forward the same to MG University for implementation with effect from 2019-2020.

**Item No. GC 2. 5/5****Publication of results of various semester examinations held in November 2017 / March 2018- ratification**

The results of the various semester examinations held in Nov 2017 and March 2018 were finalized and published after convening the Pass Board meetings of the examinations concerned. Thus the action taken by the Principal in publishing the results of these examinations is reported for ratification and approval by the Governing Council.

**Final Result Statistics of Semester Examinations – October 2017**

Programme	Admission Year	Semester	No. of candidates appeared	No. of candidates passed-Final	Final Pass %
MCA	2017	I	40	25	63%
	2016	III	38	30	79%
	2015	V	40	33	83%
MLISc	2017	I	17	17	100%
BLISc	2017	I	20	20	100%
MSW	2017	I	54	45	83%
	2016	III	48	47	98%
M.Phil	2017	I	9	8	89%
BSW	2017	I	36	34	94%
	2016	III	38	35	92%
	2015	V	38	36	95%

PGDCSW	2017	I	16	13	81%
BBA	2017	I	37	27	73%
	2016	III	27	12	44%
B.Com Model-I (CA)	2017	I	45	29	64%
	2016	III	37	21	57%
	2015	V	48	43	90%
B.Com Model-II (FT)	2017	I	78	63	81%
	2016	III	37	32	86%
	2015	V	49	46	94%
B.Com Model-I (FT)	2017	I	35	35	100%
	2016	III	34	34	100%
B.Sc Psychology	2017	I	30	29	97%
	2016	III	29	28	97%
M.Sc Psychology	2017	I	11	09	82%
	2016	III	03	03	100%
MBA	2017	I	117	80	68%
	2016	III	116	108	93%
MHRM	2017	I	47	42	89%
	2016	III	33	31	94%

#### Result Statistics of Semester Examinations – March 2018

Programme	Admission Year	Semester	No. of candidates appeared	No. of candidates passed	Final Pass %
B.Com Model-I (CA)	2017	II	45	18	40%
	2016	IV	36	20	56%
	2015	VI	48	45	94%
B.Com Model-II (FT)	2017	II	78	61	78%
	2016	IV	37	32	86%
	2015	VI	49	49	100%
B.Com Model-I (FT)	2017	II	35	34	97%
	2016	IV	34	34	100%
BBA	2017	II	37	30	81%
	2016	IV	24	17	71%
MCA	2015	VI	40	39	98%

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**Result Statistics of Semester Examinations – March 2018 (For Approval)**

Programme	Admission Year	Semester	No. of candidates appeared	No. of candidates passed	Final Pass %
MCA	2017	II	40	36	90%
	2016	IV	38	30	79%

The results of various semester examinations were scrutinized and after deliberation it was suggested to take corrective measures to bring down the number of failures in the examinations. It was also suggested to identify the weakness of the students, especially of B.Com programme so as to motivate them to improve their learning.

The Governing Council resolved to ratify the action taken by the Secretary in publishing the results of examinations conducted in October 2017 and March 2018. It was also resolved to approve the results of II & VI semester MCA degree examination held in March 2018 and issue the mark-list to the students.

**Item No. GC 2. 5/6 Marginal increase of seats to various UG & PG programmes in the academic year 2018-19:**

Considering the demand for admission to various UG & PG programmes, the MG University is requested to grant marginal increase of seats for 2018-19 admissions as follows:

- |  |                                |
|--|--------------------------------|
| a) All UG & BLISc. programmes            | 25% of the sanctioned strength |
| b) PG programmes<br>(except MBA and MCA) | 25% of the sanctioned strength |

The Governing Council resolved to apply for granting marginal increase of seats to various programmes as noted above for the academic year 2018-19.

**Item No. GC 2. 5/7 Approval of Budget for UGC Grant 2018-19 and expenditure statement of 2017-18.**

The budget estimate for the financial year 2018-19 for autonomy grant and the expenditure statement for the year 2017-18 are placed below for approval of the Governing Council.

(copy of budget estimate & expenditure statement attached)



The Governing Council scrutinized the budget estimate approved by the Finance Committee of the College for 2018-19 and expenditure statement of 2017-18 and resolved to approve the same for onward submission to UGC.

Item No. GC 2. 5/8

Other items

**(a) Court Cases**

The Secretary explained the recent judgments of Hon. High Court of Kerala on:

**(i) Conduct of supplementary examinations**

Seven students of final semester B.Com degree programme filed a WP (C) No.7102/2018 before the Hon. High Court of Kerala seeking a direction to the College to conduct supplementary examinations for the failed subjects of fifth semester examinations so as to complete the course within the normal duration of the programme. Since the University has conducted such an examination for similarly placed students, they may also be provided the same benefit.

Considering the petition, the Hon. High Court of Kerala directed the College to submit such a proposal to MG University after including the same in the Examination Manual of the College with the approval of the Academic Council.

Accordingly, the Academic Council at its meeting held on 26-04-2018 considered the issue and discussed it in detail. A majority of the members of the Academic Council recommended to include such a provision in the Examination Manual of the College to conduct supplementary examination to :

- (a) V & VI semester of three year UG programmes,
- (b) V & VI semester of three year PG programmes
- (c) II & IV Semester of two year PG programmes.

But the nominees of MG University have expressed their dissent in the meeting regarding to the conduct of supplementary examinations except for the Vth semester of UG programmes as this was not in conformity with the regulations for the conduct of supplementary examinations for semester programmes of both UG & PG.

The recommendation of the Academic Council has been submitted to the MG University with related documents for a final decision.

**(b) Introduction of two M.Sc. programmes in the Department of Computer Science**

The Board of Studies of Computer Science has recommended to introduce two M.Sc. programmes viz M.Sc. Applied Information Security / Cyber Forensic and M.Sc. Data Analytics and the Academic Council at its meeting held on 26-04-2018 approved the same with a direction to submit a feasibility study report of the programmes.

The Governing Council considered the matter and resolved to apply to the University for the introduction of two M.Sc. programmes for the academic year 2019-20.

**(c) Enhancement of the existing intake from 45 to 60 of MCA programme as per the approval given by AICTE**

The recommendation made by the Board of Studies of Computer Science to apply to MG University for the enhancement of the existing intake of MCA programme from 45 to 60 which was sanctioned by AICTE was approved by the Academic Council at its meeting held on 26-04-2018.

The matter was discussed and resolved to approve the same for 2018-2019.

**(d) Unnath Bharat Abhiyan**

The Principal informed the Governing Council that the College has been selected as a Participating Institution (PI) under Unnath Bharat Abhiyan (UBA), a flagship programme of MHRD, Govt. of India. The programme aims at involving institutes of higher education in devising and ensuring implementation of Govt programmes in remote villages to achieve sustainable development and better quality of life. Five villages spread over in Vazhakulam and Mulanthurithy Block Panchayat in Ernakulam district have been identified for implementing the scheme under UBA.

Mr. Shaju K K, Head, Rajagiri Centre for Skill Development has been selected as the UBA Coordinator.

The Governing Council appreciated the recognition granted to the College.

**(e) IQAC – NAAC 4<sup>th</sup> Cycle Assessment and Accreditation**

The Principal has also explained the steps taken for the NAAC 4<sup>th</sup> Cycle Assessment and Accreditation in the wake of extension of Accreditation for two more years, ie. up to March 2020.

The Governing Council noted the matter and extended full support to the members of the College team involved in the process.

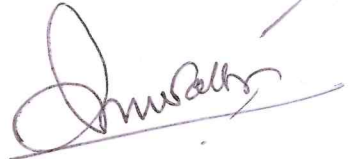
**Vote of thanks**

The meeting came to an end by 1.00 pm with a vote of thanks by the Principal.



**Binoy Joseph Ph.D**  
**Principal & Ex-officio Secretary**

Dated 05 May 2018  
Kakkanad, Kochi



**Fr. Dr. Jose Kuriedath CMI**  
**Chairman**