





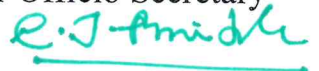
**First meeting of the second Governing Council at 11.00 AM
On 15th October 2016 at RBS Board Room, Kakkanad, Kochi**

Item No.	AGENDA
	Silent Prayer
01	Confirmation of the minutes of the previous meeting held on 26th May 2016
02	Action Taken Report
03	Principal's Report on Activities after the last meeting of Governing Council held on 26 May 2016
04	Approval of the revised syllabus of MBA for 2016-17
05	Nomination of Subject Experts to the Academic Council
06	Other items admitted by the Chair

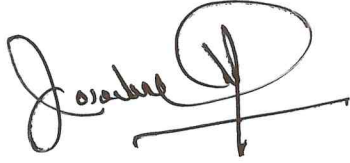



**Binoy Joseph Ph.D
Principal & Ex-officio Secretary**

Members Present

- | | | |
|-------------------------------------|----------------------------------|---|
| 1. Rev. Dr. Jose Cletus Plackal CMI | Chairman |  |
| 2. Dr. Manju Singh, Joint Secretary | Member-UGC | Leave |
| 3. Dr. T.V. Thulasidharan | MG University Nominee |  |
| 4. Dr. Anilkumar K. | Member |  |
| 5. Dr. Anish K.R | Member | Leave |
| 6. Dr. Manoj Mathew | Member |  |
| 7. Dr. Binoy Joseph | Principal & Ex-Officio Secretary |  |

Special Invitees

- | | |
|--|--|
| 1. Rev. Fr. Jose Alex Oruthayappilly CMI |  |
| 2. Dr. Joseph I. Injodey |  |

Minutes of the first meeting of the second Governing Council of Rajagiri College of Social Sciences (Autonomous) held at 11.00 AM on 15th October, 2016 at the Room of Rajagiri Business School, Kakkanad, Kochi-682039

Members Present

- | | | |
|---|----------------------------------|--------------------------|
| 1 | Rev. Dr. Jose Cletus Plackal CMI | Chairman |
| 2 | Dr. T.V. Thulasidharan | MG University Nominee |
| 3 | Dr. Anilkumar K. | Member |
| 4 | Dr. Manoj Mathew | Member |
| 5 | Dr. Binoy Joseph | Principal & Ex-Officio S |

Special Invitees

1. Rev. Fr. Jose Alex Oruthayappilly CMI
2. Dr. Joseph I. Injodey

Leave of Absence

- | | | |
|----|----------------------------------|-------------|
| 1. | Dr. Manju Singh, Joint Secretary | UGC Nominee |
| 2. | Dr. Anish K R. | Member |

The meeting started with a silent prayer.



PRINCIPAL
Rajagiri College of Social Sciences
(Autonomous)
Rajagiri P.O., Kalamassery-683 104

Welcome:

Dr. Binoy Joseph, the Principal of the College extended a warm welcome to the Members of the Council who attended the first meeting of the second Governing Council and read the items on the agenda.

Chairman's Introductory Speech:

The Chairman Rev. Dr. Jose Cletus Plackal CMI, gave an introductory speech describing various activities of the Institution and requested the continued cooperation of the members in future also.

After this, the agenda was taken up for discussion

Item No. GC 2.1/1 Confirmation of minutes of the previous meeting.

The minutes of the previous meeting of the Governing Council held on 26th May 2016 was read out by the Secretary. As the members had no objection, they unanimously resolved to confirm the minutes of the previous meeting.

Item No. GC 2.1/2 Action Taken Report.

The Secretary presented the Action Taken Report on the resolutions of the previous meeting.

The Governing Council took note of the actions taken on the resolutions and resolved to approve the same. It was also explained that on analysis of the feasibility of commencing a new batch of BSW, it was felt that the availability of infrastructural facilities is not sufficient enough to commence the programme in the next year.

The matter was discussed and after deliberation, it was resolved not to start the same.

Item No. GC 2.1/3 Reporting of activities.

- a) Malpractice detected in the IV Semester MHRM examination held in March 2016.

During the written examination of IV Semester MHRM examination 'Global Human Resource Management' on 29-3--2016, it was found that Ms. Aswini Natasha Mendez, a candidate with Registration No. 1422009 (2014-16) was trying to copy certain answers from the Google Search using a smart phone, which she brought inside the examination hall, violating the instructions already conveyed.

E. J. Pringle

While noticing the same, the invigilator on duty reported the matter to the Controller of Examinations. As directed by the Controller of Examinations, the answer-book and smart phone kept by her were seized and she was directed to leave the examination hall forthwith. Then an enquiry committee was constituted, consisting of 1) Dr. Anilkumar K, HOD, HRM, 2) Dr. Aby Abraham, Assistant Professor, 3) Prof. Simon Jacob, Assistant Professor and 4) Dr. Manoj Mathew, Controller of Examinations and conducted a spot enquiry on the same day. The candidate was given a chance to explain her case. She admitted in writing the malpractice committed by her and it was found that the candidate had intentionally brought the smart phone in the examination hall for resorting to malpractice in the examination hall.

After considering all the facts, the Students Discipline Committee recommended to cancel the examination taken by the candidate on 29-3-2016 and not permit her to appear for further examinations of IVth Semester during this year.

As per the recommendations made by the Students Discipline Committee and considering the gravity of the malpractice committed by the candidate, the Principal accepted the recommendations of the Students Discipline Committee and to impose the punishment (a) to cancel the examination 'GHRM' taken by the candidate on 29-3-2016 and (b) not to permit her to appear for further examinations of the IV Semester during this year.

The Governing Council noted the matter and after deliberation, it was resolved to ratify the action taken by the Principal. It was also resolved to debar the candidate from appearing for any of the examinations of MHRM prior to March 2017.

- b) Inauguration of the Incubation Centre in the College.

The Govt. of Kerala has started a scheme to materialize the valuable entrepreneurial ideas for the growth of Kerala based on home grown companies for generating more employments in the State. In order to encourage the scheme, a Business Incubation Centre was inaugurated in the College on 14-6-2016 by the Hon'ble Minister of Industries, Govt of Kerala.

Noted the matter and resolved to extend maximum support to the endeavor.

- c) Publication of results of IVth Semester MHRM, MBA & IInd Semester PGDCSW programmes.

The results of IV Semester MBA, MHRM and II Semester PGDCSW examinations held in March 2016 were published on 27-7-2016, 22-7-2016 and 27-5-2016 respectively.

R. J. Amal

The statistics of result of IV Semester MBA, MHRM and II Semester PGDCSW Examination are as under:

Programme	No. of students appeared	No. of students passed	% of result
MBA IV Semester	118	108	92%
MHRM IV Semester	35	30	86%
PGDCSW II Semester	08	05	62.5%

The above results along with MSW, BLISc and MLISc examinations were finalized after convening the pass board meeting and results were published with the approval of the Principal.

The classification of the final result of the first batch of MBA, MHRM & MSW (2014-16) and the second batch of PGDCSW, BLISc & MLISc (2015-16) after autonomy is as follows:

Programme	No. of students Appeared	No. Passed	1 st Class	1 st Class with distinction	2 nd Class	% Pass
MBA	118	79	71	08	--	67%
MHRM	35	22	19	03	--	63%
MLISc	13	12	12	--	--	92%
BLISc	27	23	22	--	01	95%
PGDCSW	08	05	04	01	--	62.5%

Programme	No. of Students appeared	No. of students passed	Grade A+	Grade A	Grade B+	Grade B	Grade C+	Grade C	Grade D	% Pass
MSW	52	47	--	--	12	33	02	--	--	90%

After deliberation, it was suggested to take corrective measures to bring down the number of failures in the examinations. It was also suggested to adopt certain concrete criteria for selection of students, if required and to identify the weakness of the students so as to motivate them to improve their learning.

The Governing Council resolved to approve the classification of the final results of the MBA, MHRM, MSW, BLISc, MLISc & PGDCSW programmes for onward submission to MG University and issuance of mark-lists to the students.

R. J. Jindal

Programme	No. of students Appeared	No. Passed	1 st Class	1 st Class with distinction	2 nd Class	% Pass
MBA	118	79	71	08	--	67%
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MLISc	13	12	12	--	--	92%
BLISc	27	23	22	--	01	95%
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Programme	No. of Students appeared	No. of students passed	Grade A+	Grade A	Grade B+	Grade B	Grade C+	Grade C	Grade D	% Pass
MSW	52	47	--	--	12	33	02	--	--	90%

d) Admission to various programmes during 2016-17.

Admissions to various programmes of the College for the academic year 2016-17 have been completed observing the guidelines issued by the University/Govt. of Kerala.

Noted the matter.

e) Commencement of new programmes during 2016-17.

The Governing Council at its meeting held on 25-7-2015 resolved to commence the following new programmes during the academic year 2016-17:

- 1) BBA
- 2) B.Com Model I (Finance Taxation)
- 3) B.Com Model II (Finance & Taxation) – Additional Batch.
- 4) B.Sc Psychology
- 5) M.Sc Psychology

Accordingly, MG University was requested to grant approval to start the above programmes. The syllabi of all the above programmes were revised by the Board of Studies of each subject except that of BBA and submitted for approval by the MG University.

The MG University approved the revised syllabi of B.Sc Psychology under Model-II and M.Sc Psychology submitted by the College. The syllabus of B.Com programme was examined by the Board of Studies of MG University and suggested certain modifications. After incorporating the same, we resubmitted the syllabus of B.Com programme to the University for approval. But the next meeting of Board of Studies of the MG University suggested certain other modifications and returned the same to the College. Thereafter, as per the recommendation made by the Board of Studies of the College and Academic Council,

R. J. Prasad

the Governing Council resolved to follow the same syllabus of MG University for the B.Com programme for the academic year 2016-17. Also resolved by the Governing Council to follow the syllabus of B.Sc. Psychology under Model I stream of MG University.

Meanwhile, steps have been taken to start the new programmes during 2016-17. Due to the delay in obtaining the approval from the MG University, the College submitted a revised letter to MG University for approval to start the five new programmes.

We contacted the University officials several times for a positive decision, but no reply was received nor any note rejecting approval until June 2016.

So, the College is forced to move the court of law for a relief. Then we filed a writ petition (WP (C) No.22824/2016) in the Hon'ble High Court of Kerala seeking direction to the University for issuing approval orders so as to commence the new programmes from this academic year - ie 2016-17.

The Hon'ble High Court of Kerala considered the relevant provisions in the UGC guidelines for autonomous colleges during the XII Plan period - ie between 2012-2017 and Chapter IX of the MG University Act 1985 (Amended) for autonomous colleges.

Then the Hon'ble High Court, in its judgment dated 29-7-2016 directed the MG University to issue approval orders to the five new programmes and any affiliation fees directed to be paid would be remitted by the College so as to commence the programmes from this academic year ie 2016-17. We submitted the certified copy of the Judgment of the Hon'ble High Court of Kerala to the MG University on 04-8-2016 for taking necessary action. But the University has not yet issued any communication to the College on the matter. However, considering the verdict of the Hon'ble High Court of Kerala and non-receipt of any reply from the MG University, we announced the starting of under graduate programmes like BBA, B.Com and B.Sc. Psychology during 2016-17 itself.

Now the College conducted the admission process observing the admission rules of the University and commenced classes in September 2016. The Principal reported that steps have also been taken to admit candidates to M.Sc Psychology programme during 2016-17 itself.

The Governing Council observed the facts and circumstances leading to the commencement of new programmes during 2016-17 based on the judgment of the Hon'ble High Court of Kerala and resolved to ratify the action taken by the Management. The matter shall be reported to the MG University.

R. J. Prasad

Item No. GC 2.1/4 Approval of revised syllabus of MBA for 2016-17.

The revised syllabus of MBA programme was submitted to MG University on 10th December 2015 for approval. The Board of Studies in Management of MG University on 22nd April 2016 considered the syllabus and suggested to re-submit the syllabus with certain modifications.

The same was accepted by the Board of Studies of the College and re-submitted with the approval of the Governing Council on 20-6-2016. A soft copy of the syllabus was also forwarded to MG University.

After considering the same by the BOS of MG University on 25-7-2016, they returned the same with a direction to re-submit the syllabus by excluding certain elective course, merging of two Economics papers to a single unit and introduce a core course, 'Environment Management' in the third semester.

This was considered by the BOS of the College and necessary modifications were made as directed by the University. In fact, the same syllabus was scrutinized by the BOS of the University for two times which caused the delay in the approval process.

The revised syllabus is re-arranged by the BOS of the College as directed by the MG University and submitted before the Academic Council for approval. Now the revised syllabus approved by the Academic Council is placed before the Governing Council for concurrence and onward submission to MG University.

The Governing Council considered the revision made in the syllabus of MBA programme 2016-17 as per the observations made by the Board of Studies of the MG University and resolved to forward the copy of the syllabus approved by the Academic Council of the College to MG University for approval during 2016-17.

Item No. GC. 2.1/5 Nomination of experts to the Academic Council

As per Section 107 (2) (d) of MG University Act 1985 (Amended), not less than four experts from outside the College representing the areas such as Industry, Commerce, Law, Education, Medicine, Engineering, Administration, Finance, etc. are to be nominated to the Academic Council by the Governing Council of the Autonomous College.

The Governing Council considered the matter and resolved to nominate the following experts to the Academic Council of the College:

- 1) Dr. K. Poulse Jacob,
Pro Vice Chancellor, CUSAT, Kalamassery
E-mal: kpj@cusat.ac.in Mob-9847123534

R. J. Poulse

- 2) Dr. Sam Thomas, Asst. Director,
Centre for Information Technology Transfer
And International Collaboration, CUSAT, Kalamassery
E-mail: sam@cusat.ac.in Mob-9846152127
- 3) Prof. Keith Gomez,
(Former Professor, Loyola College, Chennai)
4/60, 4th Trust Cross Street, Mandaveli, Pakkam, Chennai-600028
E-mail: babetanya@gmail.com, Mob-8015840594
- 4) Fr. Dr. Johnson X. Palackappillil CMI,
Principal, S.H. College Thevara
E-mail: jprasant@gmail.com Mob-9447155564

Item No. GC. 2.1/6 Other items

a) The Principal invited the attention of the Governing Council the latest direction of Justice James Committee regarding the admission of students to MBA programme. One of the major directions, which is against the very spirit of autonomy is the unification of syllabus of MBA programme, in all institutions all over Kerala for which a committee is constituted by him.

The matter was discussed in detail and after deliberation, it was unanimously resolved to express protest and take legal action, if required, against the direction of the Justice James Committee.

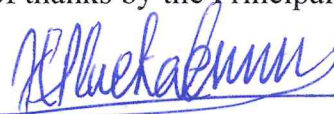
b) The Principal also extended heartfelt regards to Dr. Thulasidharan, the present Member of the Governing Council whose term as the University Nominee to the Governing Council of the College expires on 26-10-2016, and requested his guidance in improving the activities of the Institution in future.

Vote of thanks

The meeting came to an end by 1.00 PM with a vote of thanks by the Principal.



Binoy Joseph Ph.D
Principal & Ex Officio Secretary



Dr. Jose Cletus Plackal CMI
Chairman

Place : Kakkanadu, Kochi

Date : 15-10-2016

