



RCSS
RAJAGIRI COLLEGE OF
SOCIAL SCIENCES
(AUTONOMOUS)

Rajagiri College of Social Sciences (Autonomous)

"College With Potential For Excellence"

(Affiliated to Mahatma Gandhi University)

NAAC Accreditation

Year 2000 at Five Star Level

Year 2007 at A⁺ Level

Year 2013 - at A Grade with CGPA of 3.70 on 4 point scale

INTERNAL QUALITY ASSURANCE CELL (IQAC)

July- Sept, 2015

Minutes of the meeting held on Tuesday, 14th .July,2015

Venue-Rajagiri Valley campus

AGENDA

1. Annual Strategic Planning Exercise (BODHI)/Academic Retreat 2015
2. Introduction of new courses
3. Constitution of Board of Studies
4. Appointment of Controller of Examinations
5. UGC grant for the Year 2014-15 & 2015-16
6. Inclusion of Rajagiri College under RUSA.
7. Unique Practices of the College
8. Faculty Achievement
9. Student Achievements
10. Conferences / seminars to be organized
11. Management Development Programmes (MDP)
12. Student Development Programmes
13. Student Participation in Sports/Cultural Activities
14. International Collaborations
15. Collaborations with corporates
16. Community Engagement
17. Significant Day Celebration
18. Environment Related activities



IQAC MEMBERS PRESENT

1. Dr. Binoy Joseph, Principal, Rajagiri College of Social Sciences
2. Dr. Joseph I Injodey, Executive Director
3. Dr. Manoj Mathew, Controller of Examinations
4. Dr. Anil Kumar Head, (MHRM)
5. Dr. Joji Alex Head, (MBA)
6. Dr. Sr. Lizy P.J. (Soc. Wk)
7. Dr. M.D. Baby (Lib. Sc)
8. Dr. Vimina E.R. (MCA)
9. Ms. Abusha (MCA)
10. Dr. Joseph M.K, Asst Editor, Publications
11. Dr. Celine Sunny, Ex. Director, Research Institute
12. Mr. Francis, Librarian
13. Mr. M.P. Antoni, Project Director, Rajagiri outREACH
14. Dr. Mary Venus Joseph, Dean Research- Coordinator, IQAC



Welcome Note

Dr. Binoy Joseph . College Principal & Chair, IQAC welcomed all the members of the IQAC members present. IQAC Coordinator presented the Action Taken Report on the decisions taken during the previous IQAC meeting held on 7th, April , 2015. Then the following agenda was taken up for discussion and necessary action

Agenda item, no 1 .Annual Strategic Planning Exercise (BODHI)/Academic Retreat 2015

The Chair announced that the Annual academic strategic planning Retreat, 2015 (Bodhi 2015-16) for the faculty members of Rajagiri College of Social Sciences and Rajagiri Business School was held from 20th to 22nd April 2015. The orientation for the retreat was held on 20th April at Valley campus. Session 1 and 2 were led by Dr. Babu Paul IAS (Retd). Dr. Krishna Swamy, Dean, Humanities & Social Science, Christ University and Dr. Mallika Krishna Swamy, Christ University were the resource persons for the 3rd and 4th session respectively. The 2nd and 3rd day's programmes were held at Tea County, Munnar. The meeting held by different groups at different locations at the venue and the contents for discussion were:

1. Admission & Selection
2. Academic System
3. Faculty Excellence
4. Student Outcomes
5. Infrastructure

Agenda item, no 2. Introduction of new courses

As discussed in the previous IQAC meetings, it was decided to apply for the following courses and the decision to be resolved at the Governing Council meeting to be held on 25th July, 2015

- i. BBA-40 seats
- ii. BCom Model I- Finance & Taxation-40 seats
- iii. BCom Model II- Finance & Taxation (additional Batch)-40 seats
- iv. BSc. Psychology-30 seats
- v. MSc Psychology -20 seats

Agenda item, no 3. Constitution of Board of Studies

In lieu of the starting of the new academic programmes in the academic year the following BOS were proposed to be constituted and resolved in the Governing Council meeting to be held in June, 2015

- Existing BOS of Management for both undergraduate and post graduate programmes
- New BOS for the programmes in Commerce and Psychology



Agenda item, no 4. Appointment of Controller of Examinations

The Principal announced that Dr.Manoj Mathew has been appointed as the Controller of Examinations wef 1.4.2015

Agenda item, no 5. UGC grant for the Year 2014-15 & 2015-16

The Principal Informed the College had received a grant of Rs20.00 lakhs for 2014-15 and it had been audited. Also the budget for the UGC grant for the year 2015-16 has been prepared to be presented before the Governing Council on 25th,July,2015.

Agenda item, no 6. Inclusion of Rajagiri College under RUSA.

The Principal mentioned that the College requested the Hon.Minister for Education for inclusion of Rajagiri College of Social Sciences under RUSA. Rashtriya Uchchar Shiksha Abhiyan ,a Centrally Sponsored Scheme (CSS), launched in 2013 which aims at providing strategic funding to eligible state higher educational institutions. The central funding in the ratio of 60:40 would be norm based and outcome dependent. The funding would flow from the Central ministry through the state governments/union territories to the State Higher Education Councils before reaching the identified institutions.

Agenda item, no 7. Unique Practices of the College

Dr.Joji Alex announced that the theme launch of INFLORE-‘15, the annual management fest,is to be flung on August 11th

The third semester students of the MCA department, accompanied by faculty members Mrs. PremaS.Thomas and Mrs. Ann Baby, to have the Social sensitization camp at Malekkad village on 4th Aug 2015.

Agenda item, no 8. Faculty Achievement

Dr.Anil Kumar announced that Mr.M. Rakesh Krishnan, School of Management is to be awarded Ph.D on the topic '*An Analytical Study on Investment Behaviour of Retail Investors and Techno Fundamental Models for Retail Investment Decisions*' from Kerala University on Aug 7, 2015.

Agenda item, no 9. Student Achievements

The IQAC Coordinator made the following announcements

- Ms. Ann Joseph, PGDAHS Student received the Commonwealth Scholarship, UK for Higher Studies
- Mr. Joseph Philip and Mr. Justin Joseph Andrews of PGDM 2014-16 batch bagged the first prize in NIPM Regional (South India) Business Quiz 2015 Level-1 &Level-2.
- Rajagirians bagged the Overall Championship for Berchnova15, the All India Management Fest of BIMS-Berchmans Institute of Management Studies, Changanacherry.



Agenda item, no 10. Conferences / seminars to be organised

- Dr.Bindhya Head, Computer Science announced that the Department would conduct a two day International Conference on” Knowledge Engineering-Theory and Practices”, on the 24th and 25th of July 2015 at Rajagiri Business School (Kakkanad).
- The EU Film festival to take place from Sep 8 to 15, 2015.
- The seminar on ‘Labour Code on Industrial Relations Bill 2015’ to held on July 11, 2015. Prof. H.A.C Poppen would be the resource person.

Agenda item, no 11.Management Development Programmes (MDP)

- Two Day Management Development Programme on ‘Finance for Non-Finance Managers’ to be organized by the finance domain was held from August 18 to 19, 2015. The sessions were taken by Mr. C.A George Korah of M/s Korah and Korah, Chartered Accountants.
- The Systems Department of RCBS to organise a one-day Management Development Programme on 'Technology Leadership and Strategy' on September 26, 2015. The MDP is targeted at IT executives and middle-level managers who aspire for a progression in the technology leadership path.

Agenda item, no 12.Student Development Programmes

- Fresher's Day to be celebrated on Jul 7, 2015
- Ifthar Party to be organized at Cochin Mazhlis on Jul 9, 2015
- Talent Night to be held on July 21, 2015
- Independence Day to be celebrated on Aug 15, 2015
- Onam to be celebrated on Aug 20,2015
- Two day certificate programme on Unleashing Excellence to be conducted from August 17 to 18, 2015.



Agenda item, no 13. Student participation in sports/cultural activities

- In association with SPICMACAY, RCBS to organize a Rajasthani Folk Dance at the RBS Auditorium on July 15, 2015 at 5: 30 pm.
- Indian Council for Cultural Relations (ICCR) in association with RCBS to conduct a dance performance of the form “Mohiniyattam” by the renowned dancer, Dr. Methil Devika
- An amazing Choral performance by the Parkside Team, University of Wisconsin-Parkside, USA and Indian classical music and dance performances by the Rajagiri team to be held on Sep 26, 2015.

Agenda item, no 14. Academic Internationalisation

Mr Kiran Thampi, Assistant Professor, School of Social Work visited Nazareth College, Rochester, USA during last summer as part of Faculty Exchange Programme. Mr. Kiran Thampi offered a 3 credit course (40 hours) for the students in the Department of Social

Work, Nazareth College, Rochester, USA. The course was titled as “East and West: Integrated Perspectives in Health and Mental Health”.

- Prof. Wendy Rollins, National Professional Practice Education Coordinator (Social Work) School of Allied Health, Faculty of Health Sciences, Australian Catholic University to visit Rajagiri College of Social Sciences, Kalamassery during September 2015.
- Ms. Elizabeth O’Dea and Ms. Michel Emmett, Social Work Students from Australian Catholic University, Australia are on Internship on Rajagiri Kalamassery campus from August to October 2015 .

Agenda item, no 15. Collaborations

- With the support from UNICEF, an effort to prepare Child Development Plan for the State of Kerala is in progress. As a part of the project, trainings are to be held at Ernakulam, Thrissur, Malappuram, Wayanad, Kasargod and Palakkad. This is done in association with 18 LSG’s consisting of 6 Municipalities and 12 Grama Panchayaths with a target of training a total of 180 children, followed by CDP review, meet the candidate programme at the respective LSG’s.

Agenda item, no 16. Community Engagement

- Representatives from *Kinder for Kinder*, a project of Keli, Switzerland are to distribute a cheque for nine lakhs ten thousand rupees on 1st of August, 2015 at the Remembrance meeting of APJ Abdul Kalam organized by RAJAGIRI outREACH.
- As a part of Cancer Awareness Programme, to promote a healthy lifestyle, Rajagiri TRANSCEND, to take part in the Walkathon at the Durbar Hall Ground, Kochi, on 6th September 2015 organized by Canserve Society, a charitable society run by Cancer Survivors and a group of volunteers, supporting cancer patients.



- A half day Career Guidance Seminar to be conducted for the plus two science batch students of the school on 3rd July 2015 in the school auditorium. Mr.Rashi Makkar, a well-known career trainer to lead the session. Plus two Science Batch students to be the participants of the seminar.
- A half day training on “Learning Disability” is to be organized for the Teachers of High School & Higher Secondary School on 13th July 2015 at the school IT Lab.
- Fifth edition of Ashadeepam Programme (Groups learning programme with the objectives of Goal setting, study tips and motivation) is to be held on 25th July 2015 at Government Higher Secondary School Campus.
- A half day training on “Parenting” to be organized on 31st July 2015 at the school auditorium for the parents of children in need of special care and support.
- Remedial teaching programme has been launched for 60 students from class 1 to class 9 on 17th August 2015.
- Communicative English Classes have been started for the students of standard 8, 9 and 10 on all Saturdays from 22nd August 2015. Two teachers are appointed by RCBS for this programme.
- The First Edition of “SAMVAAD-A Youth Empowerment Programme” is to be held from Sep 4 to 5, 2015. The Tibetan Students had the opportunity to come for the programme and learn facts beyond textbooks. The SAMVAAD is a two day programme wherein the students had various orientation classes in the morning and a visit to prominent places at Kochi in the evening.
- With the objective of empowering women labours on various legislations, the Research Institute in association with the Ministry of Labour and Employment to organise 17 programmes, during September 2015.
- MS.Ann baby presented the annual gender sensitisation plan.

Agenda item, no 17. Significant Day Celebration

- Rajagiri outREACH to observe World Heart Day and conducted free medical check up in association with ASTER Medcity on September 29, 2015.




Agenda item, no 18. Environment Related

- **Suchitwa Bodhana Yajnam – Vijnana Yatra** was to be held in association with Mithradham and Sahrudaya Services and Charities dated from September 29 –October 02, 2015., in co – operation with Suchitwa Mission and various Local Self Governments in support of Noel. The 4 days Padayatra to commence from Aluva to Kalamassery to have a reach of 12 educational institutions and Grama Panchayaths, Municipalities and Kochi Corporation including Rajagiri College of Social Sciences.
- An Awareness Campaign on ‘Bio –Diversity and Deforestation’ is to be held on September 25, 2015. Dr. Seetharaman, President, All Kerala River Protection Council to inaugurate the event.

The meeting came to an end with the IQAC Coordinator proposing the Vote of Thanks.


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